

HILLSDALE COUNTY ROAD COMMISSION

February 6, 2014

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, February 6, 2014, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey & Bill Watkins.

Member absent: Mike Parney.

Staff present: Stanley Clingerman, Engr.-Mgr., & Janet Aemisegger, Clerk.

Visitor present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, no additions, deletions or corrections were requested. The chair declared the agenda to stand approved as presented.

Minutes Presented

Having reviewed the minutes of the January 23, 2014, meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#14-011 Bill Watkins moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of \$84,990.78 per Payroll Check Register dated 01/30/2014 as authorized by the engineer-manager and the clerk. Motion carried.

ACCOUNTS PAYABLE APPROVED

#14-012 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$110,698.60 and the electronic funds transfer in the amount of \$45.90 for a total amount of \$110,744.50 per Accounts Payable Check Register dated 2/06/2014. Motion carried.

Treasurer's Report Presented

The treasurer's report dated 2/06/2014 was presented by the clerk as follows:

Beginning Balance-Cash & Investments		\$ 798,132.42
Receipts:		
02/06/2014 R. 42311-R. 42318	\$	316.29
01/15/2014 NOW Interest (Dec.)	\$.01
01/15/2014 PBS Interest (Dec.)	\$	109.14
01/15/2014 MMS Interest (Dec.)	\$	29.38

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Treasurer's Report Continued—

01/30/2014 STP force acct.-State/Knowles fnl pymt\$	1,006.56
02/05/2014 MTF/BMF's	\$ 350,411.22
Total Receipts	\$ 351,872.60
Disbursements:	
01/29/2014 Payroll & Mat SS	\$ 90,628.72
Less: MERS EFT	(5,351.17)
Less: EE Hlth Ins Prem	(286.77) \$ 84,990.78
02/06/2014 Accounts Payable	\$ 110,698.60
02/06/2014 STD Mat SS-EFT Payment	\$ 45.90
Total Disbursements:	(\$195,735.28)
Ending Cash & Investments Balance	\$ 954,269.74
Less: Bonds in Escrow	(\$ 18,750.00)
Ending Available Fund Balance	\$ 935,519.74

Note: Outstanding Accounts Payable = \$224,153.45

Bid Openings Scheduled

Additional bid openings have been scheduled for materials and equipment since the last meeting as follows:

- February 20: Pickup truck, limestone, brush spraying, Center Road asphalt overlay, Sweet Clover Hills microsurface.
- March 6: Tractor with twin mowers
- March 20: Pavement Marking

REVISED COUNTY BRIDGE POSTING LIST APPROVED

The engineer-manager recommended approval of the revised county bridge posting list due to replacements and inspections last year. The changes include:

Removal of weight limits on McLain and Tripp bridges (both replaced).
Lowering of weight limit on W. Litchfield bridge from 15 to 11 tons.
Total number of posted bridges = 26.

(Previous numbers of posted bridges: 2010 = 27 2000 = 28 1990 = 48)

#14-013 Bob Godfrey moved, Bill Watkins seconded, to approve the revised county bridge posting list due to bridge replacements and bridge inspections last year. Carried.
Copy attached.

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ASPHALT EMULSION CONTRACT EXTENSION APPROVED- ASPHALT MATERIALS

#14-014 Bill Watkins moved, Bob Godfrey seconded, to approve and sign an agreement with Asphalt Materials, Inc. to extend their 2012 asphalt emulsion bid price (\$1.7812 per gallon) through the 2014 season. Carried.

CRACK SEALANT CONTRACT EXTENSION APPROVED- NATIONAL HIGHWAY MAINTENANCE SYSTEM

#14-015 Bill Watkins moved, Bob Godfrey seconded, to approve and sign an agreement with National Highway Maintenance System to extend their 2012 crack sealant bid price (\$0.505 per pound) through the 2014 season. Carried.

CRAM BOARD OF DIRECTORS BALLOT CAST

#14-016 Bill Watkins moved, Bob Godfrey seconded, to cast a ballot for John Hunt, Huron County Road Commissioner, to serve a 3 year term on the CRAM Board of Directors. Carried.

Comparison of Michigan Transportation Fund Revenues for Past Several Years

The following comparison of Michigan Transportation Fund revenues for the past several years was presented for board review:

	<u>2010</u>		<u>2011</u>		<u>2012</u>		<u>2013</u>
	\$4,168,241		\$4,227,195		\$4,248,186		\$4,323,443
	+ 0.6%		+ 1.3%		+ 0.6%		+ 1.8%
	Highest year (2004)		=	\$4,728,730			
	Ten years ago (2003)		=	\$4,432,749 (\$109,306 less in 2013!!)			

Mr. Clingerman pointed out that we are paying current material prices that have doubled and tripled with \$100,000 less revenues than 10 years ago.

Impact of Severe Winter Weather on Budget & Summer Work Reviewed

Snow Removal Costs-

County Roads

<u>January, 2014</u>	<u>January, 2013</u>	<u>January, 2012</u>	<u>January, 2011</u>
*\$602,236	\$198,046	\$251,837	\$348,447
*72% of \$840,000 budget. 2-3 times normal January costs.			

State Roads

<u>January, 2014</u>	<u>January, 2013</u>	<u>January, 2012</u>	<u>January, 2011</u>
*\$ 94,316	\$39,685	\$ 38,687	\$108,790
*50% of \$190,000 winter budget)			

Overtime paid

<u>January, 2014</u>	<u>January, 2013</u>	<u>January, 2012</u>	<u>January, 2011</u>
\$52,281 (3 pays)	\$ 13,042	\$ 4,124	\$ 5,825

Previous Year's Overtime

<u>2013</u>	<u>2012</u>	<u>2011</u>
\$ 73,465	\$ 43,532	\$ 59,431

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Winter comp time banked in lieu of overtime thru January, 2014 = 2,100 hours.
About a dozen employees will have earned at least 4 weeks off work this spring, summer or fall.

2013-2014 salt orders to date: 6,187 tons x \$39.00 = \$241,293 =
89% of our 7,000 ton MiDeal order.

Past year's salt purchases: 2012-2013 = 6,292 tons
2011-2012 = 5,430 tons
2010-2011 = 8,491 tons

The engineer-manager remarked that these costs will definitely impact our summer work this year. We'll probably only be able to do chip seal projects with financial assistance from the townships and federal force account funds. This will probably be a maintenance year. We will not only be short of funds—we will be short on employees, too.

Meeting Adjourned – 10:55 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:55 a.m.

VICE-
Chairman

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Clerk