

HILLSDALE COUNTY ROAD COMMISSION

April 17, 2014

MINUTES

Meeting was called to order by Chairman Bob Godfrey on Thursday April 17, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey & Bill Watkins.

Member absent: Mike Parney.

Staff present: Stanley L. Clingerman, Engineer-Manager.

Staff absent: Janet Aemisegger, clerk (vacation).

Visitor present: None.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Presented

Having reviewed the minutes of the April 3, 2014 meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#14-055 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$71,149.74 per payroll check register dated 4/10/14 as authorized by the engineer-manager and clerk. Motion carried.

ACCOUNTS PAYABLE APPROVED

#14-056 Bill Watkins moved, Bob Godfrey seconded, to confirm the payment of bills in the amount of \$105,419.17 and the electronic funds transfer in the amount of \$27,095.93 for a total amount of \$132,515.10 per Accounts Payable Check Register dated 4/17/14. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the engineer-manager as follows:

Beginning Balance-Cash & Investments \$1,382,325.08

Receipts

04/10/2014	R. 42449-R. 42459	\$ 1,395.00
04/17/2014	R. 42460-R. 42473	30,356.20
04/10/2014	State Maintenance (March)	51,549.46
04/10/2014	NOW Interest (March)	0.01
04/10/2014	PBS Interest (Feb.)	183.96
04/10/2014	MMS Interest (Feb.)	29.82

Total Receipts \$ 83,514.45

Disbursements:

04/08/2014	Payroll & Mat SS	\$76,124.02
	Less: MERS Payable	(4,687.51)
	Less: Hlth Insur Payable	(286.77)
04/17/2014	Accounts Payable	\$ 71,149.74
04/17/2014	MERS EFT Payment	105,419.17
04/17/2014	Sales Tax EFT Payment	27,082.01
		13.92

Total Disbursements: (\$203,664.84)

Ending Cash & Investments Balance \$1,262,174.69

Less: Bonds in Escrow \$ (41,250.00)

Ending Available Fund Balance \$1,220,924.69

Note: Open Accounts Payable = \$164,512.27 (mostly MCRCSIP)

As there were no questions or comments regarding the report, Chair Godfrey thanked the engineer-manager for the report.

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RESOLUTION ADOPTED SUPPORTING COUNTY, MUNICIPAL AND STATE ROAD FUNDING

#14-057 Bill Watkins moved, Bob Godfrey seconded, to approve and sign a resolution urging the Legislature and Governor to adequately fund all public roads in Michigan. Motion carried. Copy of resolution attached.

THANK YOU CARDS APPROVED – GOVERNOR SNYDER, SENATOR CASWELL, REPRESENTATIVE KURTZ

#14-058 Bill Watkins moved, Bob Godfrey seconded, to approve and sign thank you cards to Governor Snyder, Senator Caswell and Representative Kurtz, for the one-time special appropriation of \$275,916 for winter maintenance. Carried.

TRAFFIC CONTROL ODER #532 DATED 4/08/14 APPROVED

#14-059 Bill Watkins moved, Bob Godfrey seconded, to approve and sign Traffic Control Order #532 changing the stop sign on eastbound Crawford Road at Crawford Road to a yield sign. Carried. Copy of TCO attached.

Several Failing Culverts Through-out the County Discussed

The engineer-manager told the board that the road foremen have discovered several large, failing, rusted-out culverts this spring as follows:

Balcom Road south of Shaffer Drive	-	Reading Township
Sand Lake Road south of Cole Road	-	Cambria/Reading Townships
Buckeye Road east of Bird Lake Road	-	Amboy Township
Lee Road south of Broom Road	-	Wright Township

The engineer-manager said we had two calls last week. We had to close Lee Road south of Broom Road, due to a failing culvert. We had another report regarding the culvert on Buckeye Road. We closed the shoulder of the road on Buckeye Road. The engineer-manager and foremen thought we wouldn't have a lot of culvert work this year, but now we're up to four large failing culverts that must be replaced.

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WRIGHT TOWNSHIP - CENTER ROAD HMA OVERLAY BIDS REJECTED

The engineer-manager recommended rejecting the bids opened on February 20 for HMA overlay on 1.6 miles of Center Road, as Wright Township can't afford the project this year.

API Construction	\$104,803.50
Quality Asphalt	\$110,310.00
Gerken Paving	\$113,723.75
Michigan Paving & Materials	\$117,979.25

#14-060 Since Wright Township can't afford the project this year, Bob Godfrey moved, Bill Watkins seconded, to reject all bids opened on February 20, 2014, for HMA overlay on 1.6 miles of Center Road in Wright Township. Carried.

FROST LAWS TO BE LIFTED – MONDAY, APRIL 21, 2014 - 7:00 A.M.

#14-061 Bob Godfrey moved, Bill Watkins seconded, to lift the spring weight and speed restrictions (frost laws) on Monday, April 21, 2014, at 7:00 a.m. Carried.

**TOWNSHIP AGREEMENTS APPROVED –
GRAVEL ROAD STABILIZATION & GRAVEL PATCH**

#14-062 Bob Godfrey moved, Bill Watkins seconded, to approve and sign the following township agreements:

Gravel road stabilization:

<u>Township</u>	<u>Contractor</u>	<u>Mile</u>	<u>HCRC Reimburse</u>
Cambria	JLM – twice	16	\$1,600
Camden	MCS – twice	33	\$3,300
Moscow	JLM – once	44	\$4,400
Wheatland	MCS – once	44	\$4,400
Wright	JLM – once	40	\$4,000

Gravel patching:

<u>Township</u>	<u>Cyds</u>	<u>%</u>	<u>Estimated Cost</u>	<u>Township Share</u>
Cambria	500	50%	\$ 8,500	\$ 4,250
Litchfield	500	50%	\$ 4,500	\$ 4,500
Pittsford	750	67%	\$11,250	\$ 7,500
Wheatland	1,000	75%	\$20,000	\$15,000

Motion Carried.

House Speaker's Transportation Funding Bill Discussed

The engineer-manager told the board that he was shocked to receive a phone call from Ed Noyola Deputy Director of CRAM, on Wednesday night about 9:45 p.m. Mr. Noyola asked if Stan had read the house speakers transportation funding proposal. The engineer-manager said he was aware of the funding proposal. Mr. Noyola requested that the road commission have a positive response if we speak to our representative regarding the proposed transportation funding. The bill may not be everything we want at this time, but it is a start and we can always add enhancements.

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SMOOTH-LINED CORRUGATED PLASTIC PIPE BID POSTPONED

At 10:30 a.m., bids were opened for our season's requirement of corrugated plastic pipe. Four bids were received with Haviland Drainage Products "as read" low bidder with plain ends. The engineer-manager recommended that the bid award be postponed to allow time for tabulation and review.

#14-063 Bob Godfrey moved, Bill Watkins seconded, to postpone the award of the corrugated plastic pipe bids to allow time for tabulation and review. Carried.

First Draft of Revised 2014 ACT51 Budget Reviewed

The board reviewed a draft of the proposed 2014 Act 51 budget revision to more closely reflect anticipated revenues and expenses. The engineer-manager updated them on the highlights of the changes after the expensive winter season.

Revenues	\$7,576,700
Expenses	<u>\$8,418,500</u>
Surplus or (Deficit)	(\$ 841,000)

The deficit is almost equal to our winter over run. It appears we'll have to reduce primary paver patch/sealcoat program. The engineer-manager wants to revise the cash budget before finalizing the Act 51 budget changes.

CORRUGATED STEEL PIPE BID AWARDED – JENSEN BRIDGE & SUPPLY

At 11:00 a.m., bids were opened and read aloud for the corrugated steel pipe stockpile. Four bids were received with Jensen Bridge & Supply Company the "as read" low bidder.

#14-064 Bob Godfrey moved, Bill Watkins seconded, to award the bid for corrugated steel pipe for stockpile per bids opened on April 17, 2014, to the low bidder, Jensen Bridge & Supply Company. Carried. Copy of bid tabulation attached.

CORRUGATED STEEL PIPE ARCH BID AWARDED – JENSEN BRIDGE & SUPPLY

At 11:00 a.m., bids were opened and read aloud for corrugated steel pipe arches. Three bids were received with Jensen Bridge & Supply Company the "as read" overall low bidder.

#14-065 Bob Godfrey moved, Bill Watkins seconded, to award the corrugated steel pipe arch bid per bids opened on April 17, 2014, to the overall low bidder, Jensen Bridge & Supply, for five (5) culverts with an alternate at a total bid price of \$41,472.74. Carried. Copy of bid tabulation attached.

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**HOT MIX ASPHALT & COLD PATCH BID AWARDED – HOT MIX TO GERKEN
COLD MIX TO ALL BIDDERS**

At 11:30 a.m., bids were opened and read aloud for the season's requirements for hot mix asphalt and cold mix. Three bids were received for hot mix asphalt and three bids were received for cold patch.

#14-066 Bill Watkins moved, Bob Godfrey seconded, to award the bid for hot mix asphalt to Gerken Materials and cold patch to all bidders so the most economical and best product can be chosen. Carried. Copy of bid tabulation attached.

Meeting Adjourned - 11:50 a.m.

As there was no further business, the chairman declared the meeting adjourned at 11: 50 a.m.


Chairman


Secretary

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