

HILLSDALE COUNTY ROAD COMMISSION
May 29, 2014
MINUTES

Meeting was called to order by Chairman Bob Godfrey on Thursday, May 29, 2014, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: Stanley L. Clingerman, Engineer-Manager & Angela Lawler, Secretary.

Staff absent: Janet Aemisegger, clerk (vacation).

Visitor present: Amaryllis Thomas, Coldwater, MI.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, no additions, deletions or corrections were requested. The chair declared the agenda to stand approved as presented.

Limited Public Comment – Amaryllis Thomas – Candidate for State Representative

At 10:05 a.m., the chair opened the meeting to limited public comment. Amaryllis Thomas, told the board she is the Democratic candidate for state representative. Our road issues are important to her and she wants to be educated on our needs and wants our input and feedback. Ms. Thomas is here today to introduce herself. She will return at another time to ask intelligent questions regarding our operations and how things are managed, so that she can make an informed decision on road matters. She thanked the board for their time and she left the meeting.

Minutes Presented

Having reviewed the minutes of the May 15, 2014 meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#14-081 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$68,968.78 per payroll check register dated 5/22/14 as authorized by the engineer-manager and clerk. Motion carried.

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ACCOUNTS PAYABLE APPROVED

#14-082 Mike Parney moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$68,497.93 per Accounts Payable Check Register dated 5/29/14.
 Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the secretary as follows:

Beginning Balance-Cash & Investments		\$ 1,093,533.28
Receipts		
05/20/2014	R. 42508-R. 42516	\$20,346.84
05/29/2014	R. 42517-R. 42524	23,572.74
Total Receipts		\$ 43,919.58
Disbursements:		
05/20/2014	Payroll & Mat SS	\$73,563.29
	Less: MERS Payable	(4,265.68)
	Less: Hlth Insur Payable	(328.83)
05/29/2014	Accounts Payable	\$ 68,968.78
		68,497.93
Total Disbursements:		(\$137,466.71)
Ending Cash & Investments Balance		\$ 999,986.15
Less: Bonds in Escrow		\$ (18,750.00)
Ending Available Fund Balance		\$ 981,236.15

Note: Open Accounts Payable = \$52,446.21

As there were no questions or comments regarding the report, Chair Godfrey thanked the secretary for the report.

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Update on Rural Task Force Funding

The engineer-manager told the board that both the Broom and Moscow Road asphalt overlay projects have been obligated by FHWA and are scheduled for MDOT's August 1 bid letting with completion by July 31, 2015.

Moscow Road (1.64 miles):	\$220,000 STP + \$ 55,000 State D = \$275,000
Broom Road (2.52 miles):	\$200,000 STP + \$100,000 State D = \$300,000

The engineer-manager said it's possible that one of these projects could be done this fall. It will depend on who the contractor is and their schedule. Mr. Clingerman said that Broom Road could be done quickly this fall. Mr. Godfrey said we want to make sure the project is not happening when the farmers are harvesting crops as Broom Road is the main access to the grain elevator on Coman Road and in Waldron. Mr. Clingerman said he believes that was noted in the progress schedule. The funding had to be obligated in 2014 for construction in FY 2015. Mr. Clingerman said there is no local match, so we have only engineering expenses to pay. Mr. Clingerman said that since we are \$173,595 over our target due to loss of Federal D funding we'll have to make adjustments when the rural task force meets next year.

BIDS FOR ASPHALT PAVING –GLENDALOUGH LANE – AWARDED

The engineer-manager said Somerset Township has reviewed the bids opened on May 15 for the repair and repaving of Glendalough Lane at Lake Somerset, and has chosen the low bidder, Quality Asphalt Paving, with the crush and shape and 2.5" HMA overlay method at a bid price of \$41,425.80. The engineer-manager recommends award of bid to Quality Asphalt Paving and sign township agreement for same.

#14-083 Bill Watkins moved, Mike Parney seconded, to award the bid for the repair and repaving of Glendalough Lane at Lake Somerset, in Somerset Township, to the low bidder, Quality Asphalt Paving, with the crush and shape and 2.5" HMA overlay method at a bid price of \$41,425.80 and to sign the township agreement for same. Motion carried.

BID FOR CRACK TREATMENT AND MICROSURFACE ON SWEET CLOVER HILLS APPROVED – PAVEMENT MAINTENANCE SYSTEMS

The board and the engineer-manager reviewed and discussed the revised quotation from Pavement Maintenance Systems for crack treatment and microsurface on Sweet Clover Hills Drive in Fayette Township as follows:

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	<u>Original Bid 2/20/14</u>	<u>Revised Quotation 5/21/14</u>
Cracksealing	\$ 5,194.00	\$ 5,194.00
Single microsurface	\$20,646.15	\$22,045.35 with overlap
AMZ seal	\$ -0-	\$ 3,000.00
Estimated Cost	<u>\$25,840.15</u>	<u>\$30,239.35</u>

#14-084 Mike Parney moved, Bill Watkins seconded, to approve the revised quotation from Pavement Maintenance Systems for crack treatment and microsurface on Sweet Clover Hills Drive in Fayette Township with the road commission paying for one third of the cost. Carried.

WHEATLAND TOWNSHIP AGREEMENT APPROVED – ASPHALT MILLINGS

#14-085 Bob Godfrey moved, Mike Parney seconded, to approve and sign an agreement with Wheatland Township for furnishing and delivering 300 cyd of pulverized asphalt millings on the south bound approach of Pittsford Road to East Bacon Road in the amount of \$4,800.00 (100% township). Carried.

AFFIDAVIT ADOPTED – RIGHT OF WAY ON LOT 43 OF BAW BEESE HEIGHTS SUB-DIVISION – ALMEDA DRIVE

The engineer-manager recommends the approval of an affidavit resolving that the 66’ wide x 165’ long public road right of way that exists on Lot 43 of Baw Beese Heights sub-division known as Almeda Drive is under the jurisdiction and maintenance of the Hillsdale County Road Commission. The engineer-manager said the mapping department at the court house is questioning the ownership of Lot 43 and they want documentation and there is none. The engineer-manager said he isn’t sure this will resolve the issue, but at least now there is written documentation regarding Lot 43 on Almeda Drive.

#14-086 Bill Watkins moved, Mike Parney seconded, to approve and sign the affidavit resolving that the 66’ wide x 165’ long public road right of way that exists on Lot 43 of Baw Beese Heights sub-division known as Almeda Drive is under the jurisdiction and maintenance of the Hillsdale County Road Commission. Carried. Copy of affidavit

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CRASIF BALLOT CAST FOR BOARD OF DIRECTORS

#14-087 Bill Watkins moved, Mike Parney seconded, to cast a ballot for three candidates for the CRASIF Board of Trustees as indicated by the bold X's below.

X Bob Ottenhoff * X Doug Robidoux * Jerry Smigelski * Doug Fuller X John Strauss	Luce Commissioner Mason Commissioner Presque Isle Manager Washtenaw Commissioner Kent Director of Finance
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*Incumbent

Motion carried. Copy attached.

Bid Opening for Township Gravel Resurfacing Program – June 4, 2014 at 3:00 P.M.

The engineer-manager said he will open bids for the township gravel resurfacing program on June 4, at 3:00 p.m., and forward bid results to the appropriate townships for meetings that begin on June 9.

The roads and estimated quantities for this gravel resurfacing program are shown below.

Allen Township	Van Wert Road	0.75 mile	600 cyd
Amboy Township	Cellars Road	1.00 mile	1,000 cyd
Amboy Township	Durbin Road	0.50 mile	400 cyd
Amboy Township	E. Diane/View/Dale	1.04 mile	1,000 cyd
Fayette Township	Ball Road *	1.00 mile	1,000 cyd
Fayette Township	Ball Road	1.00 mile	1,000 cyd
Scipio Township	Mosherville Road *	2.06 mile	1,600 cyd
Wheatland Township	Jerome Road	1.00 mile	800 cyd
Wheatland Township	Kelso Road	1.00 mile	800 cyd
Wheatland Township	Wheatland Road *	1.66 mile	<u>1,300 cyd</u>
			9,500 cyd

The roads indicated by an asterick are re-gravels from last year's berm and gravel list, so they can be graveled sooner after a quick grading by the county.

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2014 CASH BUDGET REVISION APPROVED

The engineer-manager presented for the board's review and approval a revised 2014 cash budget which reflects the work contained in the revised Act 51 budget adopted last meeting.

	<u>Original</u>	<u>Revised</u>
Revenues	\$6,323,000	\$6,713,400
Expenses	\$6,339,100	\$6,584,000
Surplus or (deficit)	\$ (16,100)	\$ 129,400

Mr. Clingerman went over the budget revisions with the board line by line and explained some of the revisions. The surplus would not be possible without the special Legislative Appropriation of \$275,916!

#14-088 Bill Watkins moved, Mike Parney seconded, to approved the revised 2014 cash budget as presented. Carried. Copy attached.

Meeting Adjourned - 11:00 a.m.

As there was no further business, the chairman declared the meeting adjourned at 11:00 a.m.



Chairman

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Secretary