

HILLSDALE COUNTY ROAD COMMISSION

June 12, 2014

MINUTES

Meeting was called to order by Chairman Bob Godfrey on Thursday, June 12, 2014, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: Angela Lawler, Secretary.

Staff absent: Stanley L. Clingerman, Engr.-Mgr., & Janet Aemisegger, Clerk.

Visitor present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Presented

Having reviewed the minutes of the May 29, 2014 meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#14-089 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$69,645.54 per payroll check register dated 6/05/14 as authorized by the engineer-manager and payroll clerk.
Motion carried.

ACCOUNTS PAYABLE APPROVED

#14-090 Mike Parney moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$73,135.35 and the electronic funds transfer in the amount of \$23,805.74 for a total amount of \$96,941.09 per Accounts Payable Check Register dated 6/12/14.
Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

June 12, 2014

MINUTES

Treasurer's Report Presented

The treasurer's report was presented by the secretary as follows:

Beginning Balance-Cash & Investments \$ 999,986.15

Receipts

06/05/2014	R. 42525-R. 42525	\$6,749.58
06/12/2014	R. 42542-R. 42551	5,884.85
06/04/2014	MTF/BMF's	366,621.70
06/09/2014	State Maintenance (May)	57,757.28

Total Receipts \$ 437,013.41

Disbursements:

06/05/2014	Payroll & Mat SS	\$74,183.03
	Less: MERS Payable	(4,256.46)
	Less: Hlth Insur Payable	(281.03)
		\$ 69,645.54
06/12/2014	Accounts Payable	73,135.35
06/12/2014	MERS EFT	23,786.78
06/12/2014	Sales Tax EFT	18.96

Total Disbursements: (\$166,586.63)

Ending Cash & Investments Balance \$ 1,270,412.93

Less: Bonds in Escrow \$ (18,750.00)

Ending Available Fund Balance \$ 1,251,662.93

Note: Open Accounts Payable = \$38,341.76

As there were no questions or comments regarding the report, Chair Godfrey thanked the secretary for the report.

GLENDALOUGH LANE AT LAKE SOMERSET CRUSH/SHAPE/PAVE CONTRACT APPROVED - QUALITY ASPHALT PAVING

#14-091 Bill Watkins moved, Mike Parney seconded, to approve and sign a contract with Quality Asphalt Paving to crush/shape/pave Glendalough Lane at Lake Somerset for a total bid price of \$41,425.80. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION
June 12, 2014
MINUTES

Berm Removal on Weston Road in Allen Township Discussed

Commissioner Parney said Allen Township would like to have Weston Road de-bermed. The road isn't in very good shape and the township supervisor said if the road commission could push the berms back this year, then the township would gravel the road next year. Mr. Godfrey said it isn't a good idea to berm and not gravel, as it leaves the road a muddy, slimy mess. There are a couple of trees that need cut down too. The board will not take any action until the next board meeting when they can discuss with the engineer-manager.

Allen Township also claims that the road graders did not grade the gravel roads before they were treated for dust control. The secretary will review the scraping maps to see when the graders were in Allen Township to grade and get back with the board.

Small Urban Funding – Lake Wilson Road From Mechanic to M-99

The engineer-manager has been notified by MDOT that they have selected Lake Wilson Road from Mechanic to M-99 to receive FY 2014 small urban funds for 1.5" hot mix asphalt overlay. The project is planned in 2015 at an estimated cost of \$240,000 with a 20% local match of \$48,000.

Update on MDOT State Maintenance Budget Meeting Held on June 3

The engineer-manager met with MDOT for the spring maintenance budget review on June 3rd with the following results:

- MDOT is planning to mill and place new concrete deck on M-49 bridge in Litchfield mostly with their own special crews.
- MDOT is planning to construct a 1.5" hot mix asphalt overly + gravel shoulders on milled M-99 from Lake View Court east to the county drain commission shop, in August letting.
- Appears that we will have about \$75,000 left in our budget for special projects such as: M-99 south mill & pave bad spots on mainline and intersections.

Cash Revenues and Expenses Reviewed Thru May 31, 2014

The board reviewed the cash budget report showing the actual cash revenues and expenses as of May 31, 2014.

	<u>Original</u>	<u>Revised</u>	
Revenues	\$2,751,458	\$6,713,400	41%
Expenses	\$2,635,796	\$6,584,000	40%
Surplus or (deficit)	\$ 115,662	\$ 129,400	

HILLSDALE COUNTY ROAD COMMISSION
June 12, 2014
MINUTES

Construction/Maintenance Update

The engineer-manager left the following summary construction/maintenance update:

Gravel patching:	finishing Amboy and Reading this week.
Brining:	8 townships done, Somerset and Reading next.
Paver patching:	started in Litchfield Township this week.
Tripp Road bridge:	paving and guardrail early this week, then should be ready to open by Friday on schedule.
E. Bacon Road:	storm drain and curb prep begins this week.

MCRCSIP BALLOT CAST FOR ONE AT-LARGE DIRECTOR

#14-092 Bob Godfrey moved, Mike Parney seconded, to cast a ballot for Nick Matiash, Mason County Road Commission Commissioner, for the at-large director for MCRCSIP. Motion carried. Copy attached.

<input type="checkbox"/>	Russ Gronevelt:	Houghton County Road Commission Commissioner
<input checked="" type="checkbox"/>	Nick Matiash:	Mason County Road Commission Commissioner
<input type="checkbox"/>	John Rogers:	Kalkaska County Road Commission Commissioner
	Current members:	4 Northern, 3 Southern, 2 Upper.

Meeting Adjourned - 10:45 a.m.

As there was no further business, the chairman declared the meeting adjourned at 10:45 a.m.

Chairman

U:\angie\word\road_minutes_6.12.14

Angela Lawler

Secretary