

HILLSDALE COUNTY ROAD COMMISSION

September 10, 2014

MINUTES

Meeting was called to order by Chair Bob Godfrey on Wednesday, September 10, 2014, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: Stanley Clingerman, Engr.-Mgr., & Janet Aemisegger, Clerk.

Visitor present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, no additions, deletions or corrections were requested. The chair declared the agenda to stand approved as presented.

Minutes Presented

Having reviewed the minutes of the August 21, 2014, meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#14-133 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$76,694.16 per Payroll Check Register dated 8/27/2014 as authorized by the engineer-manager and the clerk. Motion carried.

PAYROLL APPROVED

#14-134 Mike Parney moved, Bill Watkins seconded, to approve the payroll in the amount of \$70,289.22 per Payroll Check register dated 9/11/2014. Motion carried.

ACCOUNTS PAYABLE APPROVED

#14-135 Bill Watkins moved, Mike Parney seconded, to approve the payment of bills in the amount of \$334,446.90 and electronic funds transfer in the amount of \$24,049.41 for a total amount of \$358,496.31 per Accounts Payable Check Register dated 9/10/2014. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments \$2,620,298.82

Receipts:

08/27/2014 R. 42660-R. 42666	\$	38,643.21
08/27/2014 R. 42659 (Add'l deposit)	\$	100.00

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09/04/2014 R. 42667-R. 42670	\$ 58,501.44
09/10/2014 R. 42672-R. 42676	\$ 116.03
08/21/2014 STP force account-Seal coat EFT pymts	\$ 136,289.46
09/04/2014 MTF/BMF's	\$ 322,715.41

Total Receipts \$ 556,365.55

Disbursements:

08/25/2014 Payroll & Mat SS	\$ 81,344.02
Less: MERS EFT Deductions	\$ (4,332.50)
Less: Hlth Insur Prem Deduc	\$ (317.36)
	\$ 76,694.16
9/09/2014 Payroll & Mat SS	\$74,911.39
Less: MERS EFT Deductions	\$ (4,352.61)
Less: Hlth Insur Prem Deduc	\$ (269.56)
	\$ 70,289.22
09/10/2014 Accounts Payable	\$ 334,446.90

Total Disbursements: (\$ 481,430.28)

Ending Cash & Investments Balance \$2,695,234.09

Less: Bonds in Escrow (\$ 18,750.00)

Less: Reserve Funds-Territorial Rd. Resurf Proj-PRIP Funds (\$1,550,000.00)

Ending Available Fund Balance \$1,126,484.09

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Update Re: Request for Written Offers for Sale of Scipio Gravel Pit

Sealed written offers for the sale of the Scipio gravel pit are due from interested buyers by 10:30 a.m. on September 25th. The offers will be reviewed at the board meeting on October 2nd.

Projected Health Insurance Premiums for 2015 Reviewed

The board reviewed projected health insurance premiums for 2015 using the current plans. A summary of the projected costs are as follows:

				<u>Cost if all EE's on each plan</u>
BCBS PPO Silver	2,000/4,000 deductible	20%	4,500/9,000 maximum	\$41,157/month
BCN HMO Gold	1,300/2,600 deductible	20%	2,300/4,600 maximum	\$42,964/month

Projected state health care cap with 3% increase = \$40,314/month

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Other plans that fall under the cap, but not eligible for HSA deposits:

Cost if all EE's on each plan

BCBS PPO Silver 3,000/6,000 deductible 20% 6,350/12,700 maximum \$30 OV \$40,323/month

BCN HMO Silver 1,500/3,000 deductible 20% 5,500/11,000 maximum \$30 OV \$40,410/month

The engineer-manager and the clerk will meet with our insurance agent tomorrow. A meeting will be scheduled for next week with the employee health insurance committee. Mr. Clingerman said we may talk with a couple other insurance representatives also.

RESOLUTION SUPPORTING MDOT APPLICATION FOR FY2016 FEDERAL LOCAL SAFETY PROGRAM

#14-136 Bill Watkins moved, Mike Parney seconded, to adopt a resolution in support of an application to MDOT for the FY 2016 Federal Local Safety Program to improve signing on the horizontal curves on State Road in Adams and Hillsdale Townships. Carried. Copy attached.

Mr. Clingerman noted that the sharper curves will have flashing blinker lights around the perimeter of the curve signs.

Special Rural STP Set-Aside Program Update

MDOT is creating a special rural STP set-aside program of \$7.5 million to restore some funding (60%) to counties that had positive balances wiped out by MDOT in 2013. Hillsdale County's amount will be:

\$40,723.48 STP + 20% local match of \$10,180.87 = \$50,904.35 project

Mr. Clingerman advised that MDOT requested suggested projects by October 31st, so he is suggesting a rut-fill on 3 miles of E. Camden Road between Waldron & US-127. He has contacted a salesman for an estimated cost to use a micro-surface for the rut-fill project. If MDOT authorizes \$40,000 in STP funds and we can add another \$40,000 from our budget, Mr. Clingerman thought we might be able to do the project.

Cash Revenues & Expenses Reviewed Thru August 31, 2014

The board reviewed the cash budget report showing the actual cash revenues and expenses as of August 31, 2014 (67% of year):

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$4,614,351	\$6,713,400	68.7%
Expenses	<u>\$4,328,988</u>	<u>\$6,584,000</u>	65.8%
Revenues over (under) expenses	\$ 285,363	\$ 129,100	

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Mr. Clingerman noted that the net revenues over expenses are holding about the same, which is about equal to the extra funds that were legislatively appropriated for last winter's extra expenses.

Federal-Aid Projects Reviewed

The engineer-manager presented the following summary of the status of our 2014 federal-aid projects:

E. Bacon:	Completed 8/01/14	Estimate = \$278,211.07	Final = \$265,782.37
W. Bacon	Completed 9/02/14	Estimate = \$207,308.83	Final = \$196,504.54
Broom/Moscow:	Bid = \$548,056.15	Not awarded by MDOT yet. Contractor has advised they will do both jobs in 2015.	
Lake Wilson:	Estimate = \$232,935	MDOT has run out of federal obligational authority for FY2014. May be postponed.	

Construction/Maintenance Update

Brining:	Third application remains in Fayette.
Sealcoating:	Finished chip seals last week. 10 miles of fog seal to do next week.
Paver patching:	400+ tons to do this fall (mostly Ransom).
Gravel berming:	7 roads in 5 townships to do this fall.
Pipe arches:	Replace Balcom culvert in Reading Township later this month.

SEPTEMBER 18 ROAD MEETING CANCELLED

Since the first September board meeting was delayed to this date and the engineer-manager doesn't have much business at this time to warrant another meeting so soon, the engineer-manager recommended cancelling the September 18th road board meeting and waiting until the October 2nd board meeting to resume the regular meeting schedule.

#14-137 Since the first board meeting of the month was delayed until September 10th and the engineer-manager doesn't anticipate much business at this time to have a another meeting so soon, Mike Parney moved to cancel the September 18, 2014, board meeting and to wait until the October 2, 2014, meeting to resume their regular schedule. He further moved that the staff be authorized to prepare and issue payment for any bills requiring payment before the October 2nd meeting. Bill Watkins seconded. Carried.

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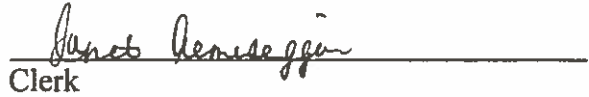
Meeting Adjourned – 11:20 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:20 a.m.



Chairman

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Clerk