

HILLSDALE COUNTY ROAD COMMISSION

January 22, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, January 22, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: Stanley Clingerman, Engineer-Manager & Janet Aemisegger, Clerk.

Visitor present: Andy Welden, County Commissioner
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the January 8, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#15-007 Bill Watkins moved, Bob Godfrey seconded, to confirm the payment of the administrative bonus payroll in the amount of \$5,476.51, the regular payroll in the amount of \$86,705.32 and the signing bonus payroll in the amount of \$26,386.49 per Payroll Check Registers dated 01/14/2015, 01/15/2015 and 01/22/2015 as authorized by the engineer-manager and the clerk. Motion carried.

ACCOUNTS PAYABLE APPROVED

#15-008 Bills in the amount of \$147,945.60 per Accounts Payable Check Register dated 1/22/2015 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,886,039.94
Receipts:	
01/15/2014 R. 42862-R. 42870	\$ 20,116.11
01/22/2014 R. 42871-R. 42879	\$ 2,385.72

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01/16/2015 State Maintenance	\$ 43,323.60	
Total Receipts		\$ 65,825.43
Disbursements:		
01/15/2015 Payroll & Mat SS	\$92,575.16	
Less: MERS EFT Deductions	\$(5,336.22)	
Less: Hlth Insur Prem Deductions	\$(533.62)	
	\$ 86,705.32	
01/15/2015 Admin Bonus PR & Mat SS	\$ 5,476.51	
01/20/2015 Signing Bonus PR & Mat SS	\$ 26,386.49	
01/22/2015 Accounts Payable	\$ 147,945.60	
Total Disbursements:		(\$ 266,513.92)
Ending Cash & Investments Balance		\$2,685,351.45
Less: Bonds in Escrow		(\$ 18,750.00)
Less: Reserve Funds-Territorial Rd. Resurf Proj-PRIP Funds		(\$1,550,000.00)
Ending Available Fund Balance		\$ 1,116,601.45
Note: Outstanding Accounts Payable=85,993.49		

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

MONTGOMERY RD./S. HILLSDALE RD. TITLE SHEETS APPROVED

#15-009 Bob Godfrey moved, Bill Watkins seconded, to approve and sign the title sheets for the Montgomery Road guardrail project in Ransom Township (\$53,000) and the S. Hillsdale Road ultrathin asphalt overlay project in Cambria and Hillsdale Townships (\$413,000). Carried.

AUTHORIZATION FOR ASPHALT EMULSION CONTRACT EXTENSION- ASPHALT MATERIALS

#15-010 Bob Godfrey moved, Bill Watkins seconded, to approve and sign an agreement with Asphalt Materials to extend their 2012 asphalt emulsion bid prices through the 2015 season (HFRS-2 = \$1.7812 per gallon). Carried.

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ADAMS & SOMERSET TOWNSHIP AGREEMENTS APPROVED

#15-011 Bill Watkins moved, Bob Godfrey seconded, to approve and sign the following township agreements:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Adams	Oil field brine – JLM	\$12,480	\$ 9,280
Somerset	Mineral well brine – MMR	\$14,770	\$ 12,470
Somerset	Limestone patching – 1500 ton	\$22,875	\$ 22,875

Motion carried.

Comparison of Salt Orders Thru Mid-January for Past Few Winters

The board reviewed the following salt orders thru mid-January for the past few winters as follows:

2014-2015	2,588 tons @ \$56.22 =	\$ 145,497
2013-2014	3,600 tons @ \$39.00 =	\$ 140,400
2012-2013	1,300 tons @ \$51.21 =	\$ 66,573
2011-2012	1,300 tons @ \$56.52 =	\$ 73,476

The engineer-manager commented that we have used less tons so far this season, but the price per ton is a lot more.

RESOLUTION ADOPTED FOR SECTION 125 CAFETERIA PLAN REVISION FOR PRE-TAX DENTAL/VISION PREMIUMS

#15-012 Bob Godfrey moved, Bill Watkins seconded, to adopt a resolution to approve revisions to the Hillsdale County Road Commission Section 125 Cafeteria Plan effective 1/01/2015 to allow employees to have “pre-tax” payroll deductions for dental/vision premiums and to authorize the office manager to execute the plan. Carried. Carried. Copy attached.

BALLOT CAST FOR COUNTY ROAD ASSOCIATION BOARD OF DIRECTORS

#15-013 Bob Godfrey moved, Mike Parney seconded, that a ballot be cast for William Watkins, Hillsdale, to serve as a director on the County Road Association Board of Directors for a 3 year term beginning April 1, 2015. Carried.

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**2014 CERTIFIED MILEAGE MAPS APPROVED &
CHAIRMAN AUTHORIZED TO SIGN TITLE SHEET**

The engineer-manager presented for the board's review 2014 certified mileage maps. A summary of the changes follows:

Abandoned Adams Road in Litchfield Township = - 0.84 mile
Corrected Mosherville Road in Scipio Township = - 0.02 mile
- 0.86 mile

<u>COUNTY ROADS</u>	<u>PREVIOUS MILEAGE</u>	<u>MILEAGE REVISIONS</u>	<u>CURRENT MILEAGE</u>
Primary	370.42	0.00	370.42
Local	<u>830.64</u>	- <u>0.86</u>	<u>829.78</u>
	1,201.06	- 0.86	1,200.20

<u>URBAN ROADS</u>	<u>PREVIOUS MILEAGE</u>	<u>MILEAGE REVISIONS</u>	<u>CURRENT MILEAGE</u>
Primary	9.14	0.00	9.14
Local	<u>21.48</u>	<u>0.00</u>	<u>21.48</u>
	30.62	0.00	30.62 (No change)

#15-014 Bill Watkins moved, Bob Godfrey seconded, to approve the 2014 certified mileage maps and to authorize the chairman to sign the title sheet. Carried.

Update Re: Grievances Filed by Association Employees

The engineer-manager reviewed the recent grievances filed by three Association employees regarding hiring winter temporary plow drivers and overtime issues. One grievance was settled, but the others will go to mediation tomorrow.

Update Re: County Road Association Meeting 1/21/2015

Road Commissioner Bill Watkins updated those present on a County Road Association meeting he attended yesterday. The new CRA staff engineer is working out real well. He works flexible hours. The CRA is addressing a hot mix asphalt question now. MDOT wants a 7 day turnaround on samples.

Mr. Watkins is encouraging everyone who can to attend the CRA Highway Conference. Tuesday night and Wednesday, 100 vendors will be set-up for the trade show. Mr. Watkins said we're to send CRA a list of who will attend so they can have name tags ready for all attendees.

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Mr. Watkins said the program committee will be eliminating one break-out session so they can have a special session on the sales tax proposal. The state has hired a firm to promote the transportation ballot proposal. Mr. Watkins indicated he supports the proposal because it will give the schools some steady income. There is no back-up plan if the proposal fails.

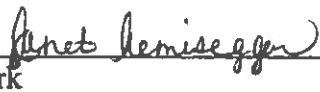
Meeting Adjourned – 11:10 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.



Chairman

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Clerk