

HILLSDALE COUNTY ROAD COMMISSION

February 20, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, February 20, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney & Bill Watkins.

Staff present: Stanley Clingerman, Engineer-Manager & Janet Aemisegger, Clerk.

Visitor present: Andy Welden, County Commissioner
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the January 22, 2015, regular meeting and of the January 30, 2015, special meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#15-015 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the payroll in the amount of \$85,327.15 per Payroll Check Register dated 2/12/2015 as authorized by the engineer-manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#15-016 Bills in the amount of \$127,572.33 & \$190,870.54 per Accounts Payable Check Registers dated 2/05/2015 & 2/19/2015 respectively and electronic funds transfer dated 2/19/2015 in the amount of \$37,169.00 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments		\$2,685,351.45
Receipts:		
01/29/2015 R. 42881-R. 42886	\$	713.95
02/05/2015 R. 42887-R. 42893	\$	2,481.86

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Treasurer's Report Continued

02/12/2015 R. 42895-R. 42898	\$ 675.60
02/19/2015 R. 42899-R. 42903	\$ 1,609.89
02/04/2015 MTF/BMF's	\$358,181.20
02/04/2015 PA252 of 2014 Funds-2 nd Q pymt	\$100,539.01
02/10/2015 State Maint. Adv. Adjust EFT pymt	\$ 4,767.00
02/05/2015 NOW/PBS/MMS Int.(May,Jun,Dec,'14)	\$ 1,053.78
02/05/2015 SMBT/A1FCU Int.(Aug-Dec'14 & Jan.-Dec.'14)	\$ 124.39
02/17/2015 State Maintenance (Jan., 2015)	\$123,127.00

Total Receipts \$ 593,273.68

Disbursements:

01/27/2015 Payroll & Mat SS	\$86,898.82
Less: MERS EFT Deductions	\$(4,913.60)
Less: Hlth Insur Prem Deductions	\$(<u>735.69</u>)\$ 81,249.53
01/27/2015 Pers Lv. P/O PR/Mat SS	\$26,700.34
Less: MERS EFT Deductions	\$(1,862.54)\$ 24,837.80
02/05/2015 Accounts Payable	\$ 127,572.33
02/05/2015 Deposit Slip Charge (auto W/D) 9/24/15)	\$ 54.87
02/10/2015 Payroll & Mat SS	\$91,223.53
Less: MERS EFT Deductions	\$(5,240.79)
Less: Hlth Insur Prem Deductions	\$(371.40)
Less: Den/Vis Prem Deductions	\$(284.19)\$ 85,327.15
02/19/2015 Accounts Payable	\$ 190,870.54
02/19/2015 MERS EFT Payment	\$ 37,160.36
02/19/2015 Sales Tax EFT Payment	\$ 8.64

Total Disbursements: (\$ 547,081.22)

Ending Cash & Investments Balance \$2,731,543.91

Less: Bonds in Escrow (\$ 20,750.00)

Less: Reserve Funds-Territorial Rd. Resurf Proj-PRIP Funds (\$1,550,000.00)

Ending Available Fund Balance \$ 1,160,793.91

Note: Outstanding Accounts Payable=99,289.81

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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Update Re: Letters of Understanding Offered to Association

Two letters of understanding as summarized below were offered to the Association on January 30th with the following results:

- Isolated winter maintenance call-in: Association signed on February 6.
- Offer overtime to bargaining unit employees before offering overtime to winter temporary employees: Association refused to sign, stating they want a cap on number of temps or no overtime for temps.

The board agreed to let the latter letter of understanding die. The engineer-manager and the board also discussed recent overtime grievances.

Update Re: Communications from RS & H-Hillsdale Airport Consultants

The engineer-manager updated the board on the following recent communications from RS & H, consultants for the Hillsdale airport project:

- Survey drawings and description for additional land for our cul-de-sac.
- First phase is construction of new entrance road.
- Second phase will remove old road.
- Airport will maintain new access road. It is not intended to be a county road.

Bill Watkins asked what will become of the old asphalt from the portion of the county road that will be abandoned? The engineer-manager will check and advise as we would have a use for the reclaimed asphalt. Mr. Clingerman advised that he sent Adams Township a copy of the airport plans because the project is in their township. They were glad to receive the plans as no one had contacted them about the project.

Preliminary 2014 Act 51 Financial Figures Reviewed

The following preliminary 2014 Act 51 financial figures were presented for the board's review:

	<u>Budget</u>	<u>Year End</u>	
Revenues	\$ 7,314,200	\$ 7,311,392	99.9%
Expenses	<u>\$ 7,423,500</u>	<u>\$ 7,064,409</u>	95.2%
Expenses (over)under revenues	\$ (109,300)	\$ 246,983	
	<u>2013</u>	<u>2014</u>	
MTF	\$4,323,443	\$4,407,466	+\$83,973 +1.9%

Mr. Clingerman emphasized that these figures are very preliminary and they will change after year-end adjustments. It appears our ending balance will be better than originally budgeted. Our expenses came in within our budget so that's good.

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Grant Funds Available for Aquatic Life Connectivity Projects

The engineer-manager reported that Lucas Gabbard of Natural Resources Conservation Services (NRCS) has informed him of the availability of 50% grant funds for projects to improve connectivity of aquatic life. The engineer-manager gave Mr. Gabbard a map and list of 22 road crossing culverts to consider. Mr. Clingerman asked him to send information on National Wildlife & Fisheries grants also. Mr. Clingerman attended a break-out session at the recent CRA Highway Conference where a list of various grant opportunities were handed out.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen/Fayette	Sand Lake bridge – replace superstructure	\$ 70,000	\$ 17,500 each
Allen	Weston Road – deberm/gravel	\$7,762.50	\$7,762.50
Fayette	Gravel patch – 1,000 cyd	\$ 15,000	\$ 11,250
Fayette	Mineral well brine – 3 times	\$ 14,040	\$ 11,640
Reading	Gravel patch – 1,000 cyd	\$ 16,000	\$ 12,000
Reading	Oil field brine – once	\$ 13,260	\$ 9,860
Reading	Abbott pp/seal/fog	\$ 45,000	\$ 31,500
Wright	Gravel patch – 4,000 ton limestone	\$ 61,000	\$ 61,000
Wright	Tuttle Road – deberm/limestone	\$ 22,250	\$ 15,250

#15-017 Mike Parney moved, Bill Watkins seconded, that the township agreements as listed above be approved and signed. Carried.

Winter Maintenance Costs November, 2014-January 31, 2015 Reviewed

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>Budget</u>
State Roads	\$ 80,793	\$ 160,357	\$ 110,908	\$ 200,000
County Roads	\$ 303,044	\$ 864,784	\$ 582,336	\$ 900,000
	\$ 383,837	\$ 1,025,141	\$ 693,244	\$ 1,100,000
Salt deliveries	2,593 tons	5,287 tons	4,034 tons	
	\$132,793	\$206,194	\$226,780	
	\$51.21/ton	\$39.00/ton	\$56.22/ton	

Mr. Clingerman said our salt deliveries have been coming in very good. He said hopefully we will be within our budget so our summer work won't be affected.

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**CONTRACT EXTENSION FOR CRACK SEALANT APPROVED –
NATIONAL HIGHWAY MAINTENANCE SYSTEMS**

#15-018 Bill Watkins moved, Mike Parney seconded, to approve and sign a contract extension with National Highway Maintenance Systems for crack sealant at their 2012 bid price of \$0.505 per pound. Carried.

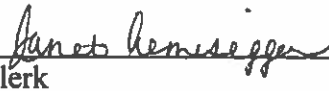
Proposal 1 for Constitutionally Dedicated Michigan Transportation Fund Increase

In discussing Proposal 1 with County Road Association Director Denise Donohue at the Highway Conference this week, Mike Parney learned that road commissions can't advocate the proposal one way or the other as they are government funded. However, we can promote the proposal if we want to on our own time. Mr. Clingerman indicated a power point will be developed regarding the proposal for educational purposes. He said he offered to make a presentation at the April MTA meeting. If the proposal is passed, the transportation funding would be constitutionally guaranteed and inflation protected and the increased funding would be phased in over 3 years. The proposal includes a floor so funding would not be lost and there's a ceiling to cap how much the funding can increase. There would be guaranteed funding for schools and for revenue sharing also. If the proposal doesn't pass, there is no plan B.

Meeting Adjourned – 10:50 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:50 a.m.


Chairman


Clerk

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