

HILLSDALE COUNTY ROAD COMMISSION

October 15, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, October 15, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: Stanley Clingerman, Engineer-Manager, John Sanders, Traffic Safety Director, & Marilyn Kilpatrick, Clerk.

Visitor present: Andy Barrand, Hillsdale Daily News.

**Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the October 1, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#15-131 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$110,564.96 per Payroll Check Register dated 10/08/2015 as authorized by the engineer-manager and the clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#15-132 Bills in the amount of \$211,776.74 per Accounts Payable Check Register dated 10/8/2015 and the electronic funds transfer in the amount of \$29,900.82 dated 10/8/2015 for a total amount of \$241,677.56 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 953,045.98
Receipts:	
10/08/2015 R. 43235-R. 43245	\$ 7,127.15

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10/15/2015 R. 43246-R. 43257		\$ 39,062.27	
Other Revenue:			
09/23/2015 PBS Interest (Aug)		\$ 372.95	
09/23/2015 Chemical Bank Interest (Aug)		\$ 14.93	
09/23/2015 SMNB Interest (Aug)		\$ 25.72	
09/23/2015 NOW Interest (Aug)		\$ 0.02	
10/05/2015 MTF/BMF's		\$405,461.90	
Total Receipts			\$452,064.94
Disbursements:			
10/06/2015 Payroll & Mat SS	\$119,332.68		
Less: MERS EFT Deductions	\$( 8,116.75)		
Less: Hlth Insur Prem Deductions	\$( 354.50)		
Less: Den/Vis Prem Deductions	\$( 296.47)	\$ 110,564.96	
10/15/2015 Accounts Payable		\$ 211,776.74	
Less: MERS EFT Payment	\$(29,871.78)		
Less: Sales Tax EFT Payment	\$( 29.04)		
Total Disbursements:			(\$ 352,242.52)
Ending Cash & Investments Balance			\$1,052,868.40
Less: Bonds in Escrow			(\$ 18,750.00)
Ending Available Fund Balance			\$1,034,118.40

Note: Outstanding Accounts Payable=\$42,089.57

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**CRASIF monthly workers comp loss run dated 9/30/2015 reviewed**

The CRASIF monthly workers comp loss reports were reviewed by the board. Discussion followed regarding the park director and park laborer included in the reports. John Sanders HCRC's Traffic Safety Director will contact Al Roden from Mackinaw Administrators for assistance in providing safety training for the two employees.

**2016 health insurance premiums reviewed**

2016 health insurance spreadsheets were reviewed. BCN and Simply Blue rates have both gone down for 2016. BCN deductibles have not changed. The Simply Blue deductibles have changed from \$2000/\$4000 MAX \$4500/\$9000 to \$2700/\$5400 MAX \$5000/\$10000. Delta Dental rates

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are down from 2015. The health care cap is up by 2.5%. The first health insurance committee meeting is scheduled for October 20<sup>th</sup> at 1:30 p.m. with Chuck Finkbeiner.

**AUTHORIZATION FOR GUARDRAIL AND BRUSH SPRAY CONTRACT  
EXTENSION-THE DALTONS**

#15-133 Bill Watkins moved, Bob Godfrey seconded, to approve and sign an agreement with The Daltons to extend their 2015 guardrail and brush spray bid prices through the 2016 season as follows: guardrail spraying 67,000 Lft @ \$0.10 = \$6,700 and brush spraying 50,000 gallons @ \$0.895 = \$51,450. Carried.

**Twin Territorial Road Bridges will receive funding in 2018**

Received “unofficial” notice from a University Region bridge council member that the twin Territorial Road bridges near Carpenter Road will receive funding in 2018 as follows:

80% federal funds = \$1,280,000  
20% local match = \$ 320,000  
Construction Cost = \$1,600,000

**Cash Revenues & Expenses as of September 30 (75% of the year).**

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$7,010,966	\$9,037,000	77.6%
Expenses	\$6,996,856	\$9,197,100	76.1%
Revenues over (under) expenses	\$ 14,110	\$ (160,100)	

Mr. Clingerman noted the highlights of the report for the board. We are still running with a slight surplus.

**Construction-Maintenance Update**

The engineer-manager and construction/traffic safety director updated the board on the status of the HCRC’s construction and maintenance as follows:

- Litchfield bridge – roadway was opened to traffic on October 7.
- Gravel road berming: only 2 miles of Gilbert Road left to do.
- Gravel Road resurfacing: both Burns and Springvalley are graveling the bermed roads.
- Paver patching: completed Somerset, Hartley and Pleasant View Roads last week.
- Pavement marking: M&M started painting roads Tuesday.
- Culverts – have 3 more culverts to replace south of Reading.
- Pipe arch culverts – have 2 more to replace on W. Litchfield and Mauck Roads.

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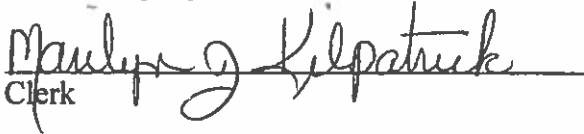
**Meeting Adjourned – 11:10 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.



Chairman

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Clerk