

HILLSDALE COUNTY ROAD COMMISSION

October 29, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, October 29, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: Stanley Clingerman, Engineer-Manager, John Sanders, Traffic Safety Director, & Marilyn Kilpatrick, Clerk.

Visitors present: William Word, Hillsdale County Drain Commissioner, and Vern Moore, Spicer Group, arrived at 10:30 a.m.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

Minutes Approved

Having reviewed the minutes of the October 15, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#15-134 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$76,966.77 per Payroll Check Register dated 10/22/2015 as authorized by the engineer-manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#15-135 Bills in the amount of \$187,712.49 per Accounts Payable Check Register dated 10/29/2015 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,052,868.40
Receipts	\$ 155,542.72

HILLSDALE COUNTY ROAD COMMISSION
October 29, 2015
MINUTES

Disbursements:	(\$ 264,679.26)
Ending Cash & Investments Balance	\$ 943,731.86
Less: Bonds in Escrow	(\$ 18,750.00)
Ending Available Fund Balance	\$ 924,981.86

Note: Outstanding Accounts Payable=\$40,841.14

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Update on health insurance plans offered for 2016

A meeting was held with our health insurance committee. The current plans and upgrade plans were discussed. Consensus was to offer the upgraded plans with % co pay. Board gave Mr. Clingerman the authority to decide at the meeting that is scheduled for 1:00 p.m. today with road commission, medical care, county and John O'Connor from 44North regarding forming a health care alliance.

Blue Care Network refunded \$8,127.63 and Blue Cross Blue Shield refunded \$127.89 for medical loss ratio rebate per 80/20 for 2014. Blue Cross Blue Shield plan was under cap and Blue Care Network annual was over cap. Each employee in the Blue Care Network plan would receive a \$5.91 rebate. It was recommended by the health insurance committee to put the refund towards the Christmas luncheon. The board agreed with the insurance committee's recommendation. It will be discussed with the association employees at their next union meeting.

Review our critical bridge rankings in University Region for 2018

On - Territorial Road over W. Branch St. Joseph	73.21 funded
On - Territorial Road over E. Branch St. Joseph	65.06 funded
On - Montgomery Road over E. Branch St. Joseph	63.54
Off - Lake Pleasant Road over Beebe Creek	52.79
Off - Hartley Road over St. Joseph River	48.42

Mr. Clingerman said offering the 80/20 cost share was the deal clincher for receiving the funding for the Territorial Road bridges.

29A MODIFIED SEAL COAT AGGREGATE BID AWARDED – GERKEN MATERIALS

At 10:30 a.m., bids were received and opened for 29A Modified Seal Coat Aggregate. Three bids were received as follows:

HILLSDALE COUNTY ROAD COMMISSION

October 29, 2015

MINUTES

<u>Bidder</u>	<u>Trucking</u>	<u>Stephens Pit</u>	<u>Watkins Pit</u>	<u>Osseo Pit</u>	<u>Total Cost</u>
Gerken Materials	Martin	\$14.70/ton	\$15.25/ton	\$14.50/ton	\$132,200.00
Stoneco of Michigan	Springvalley	\$16.50/ton	\$18.00/ton	\$18.00/ton	\$160,500.00
Springvalley Trucking	Trucking only	\$2.35/ton	\$2.75/ton	\$3.00/ton	

#15-136 Bob Godfrey moved, Bill Watkins seconded, to award the 29A Modified Seal Coat Aggregate to low bidder, Gerken Materials, for \$132,200.00. Carried.

Discussion followed regarding the Hackett Drain

William Word, Hillsdale County Drain Commissioner, and Vern Moore, at the Spicer Group, spoke about replacing the culvert on Beecher Road at the Hackett Drain. They have offered to put the culvert in if HCRC will supply the culvert and replace the blacktop. This work would be done in the spring. They will give HCRC copies of the bid plans. The board agreed.

RESOLUTION ADOPTED FOR RELINQUISHMENT OF JURISDICTION OF CEMETERY DRIVE IN ALLEN TOWNSHIP

#15-137 Mike Parney moved, Bob Godfrey seconded, to adopt a resolution for relinquishment of jurisdiction of Cemetery Drive south of US-12 in its entirety in SW ¼ of section 10 of Allen Township (T6S-R4W) in Hillsdale County, Michigan. Roll call vote: Yeas, Parney, Godfrey. Nays, Watkins. Carried.

Critical bridge funds for the twin Territorial Road bridges

Due to the good fortune of receiving critical bridge funds for the twin Territorial Road bridges, Lenawee County has agreed to forgo the planned transfer of \$650,000 in STP funds to them in 2016 to be repaid by them in 2017 for the bridges. This frees up \$650,000 for road projects in 2016 and 2017. Engineering staff will present a revised TIP for 2016 - 2018 at the November 12 board meeting.

1985 Etnyre distributor

AIS's asphalt distributor specialist has inspected our 1985 Etnyre distributor, and would like us to bring it to their Lansing shop for in-depth evaluation and estimate for upgrade of spray bar and controls. Do you want to spend any money on a 30 year old unit? Bill Hendershot's recommendation is not to put any money in the old unit. Bob Allison from AIS is able to get an Etnyre distributor on the MI Deal contract for \$96,000. He also quoted a 2016 Peterbilt chassis at a cost of \$101,000. Board consensus is to incorporate into 2016 budget and get a new one ordered. Mr. Watkins asked if it could be converted into a brine spreader? Mr. Sanders said the

HILLSDALE COUNTY ROAD COMMISSION
October 29, 2015
MINUTES

old unit would bring a good trade-in. Mr. Clingerman will investigate and have more information next board meeting.

STAFF AUTHORIZED TO PROCEED WITH BILL PAYMENT AS NEEDED ON NOVEMBER 25.

#15-138 Due to the Thanksgiving holiday, Bill Watkins moved, Bob Godfrey seconded, to authorize the staff to prepare for payment any bills due on November 25, subject to confirmation at the December 3rd board meeting. Carried.

APPROVAL FOR CHANGE IN HCRC CHECKING ACCOUNT SIGNATORIES

#15-139 Bob Godfrey moved, Bill Watkins seconded, to adopt and sign a resolution for "Approval for Change in HCRC Checking Account Signatories" adding John Sanders, Marilyn Kilpatrick and Cynthia Ricketts for Hillsdale County National Bank. Carried.

Construction-Maintenance Update

The engineer-manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Gravel road berming: all scheduled projects have been bermed (16.5 miles - \$225,000).
- Gravel Road resurfacing: Only 2 miles of Gilbert Road left to gravel by Burns.
- Pipe arch culverts – W. Litchfield replaced this week and Mauck to be replaced next week.
- Satellite garages: Will reopen for winter season on November 2 in Camden, Litchfield, Jerome and Waldron.

MTA 2016 CONFERENCE AND EXPO

Mr. Watkins asked permission to attend the 2016 MTA Annual Convention to be held in Detroit on January 19 - 22, 2016 and to stay at the convention hotel. Hearing no objections to his request, Mr. Clingerman advised Bill that Angie could make the arrangements.

Meeting Adjourned – 11:18 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:18 a.m.


Chairman


Clerk

c:\WordFiles\Minutes\2015 Mins\F10.29.15.doc