

## HILLSDALE COUNTY ROAD COMMISSION

November 12, 2015

### MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, November 12, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins.

Member absent: Bob Godfrey.

Staff present: John Sanders, Construction/Traffic Safety Director, & Marilyn Kilpatrick, Clerk.

Staff absent: Stanley Clingerman, Engineer-Manager.

Visitors present: Andy Welden, County Commissioner.  
Andy Barrand, Hillsdale Daily News.  
Wallace Godfrey, Godfrey Brothers, Inc.

#### **Agenda Approved**

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

#### **Limited Public Comment – abandon west end of Collard Road beyond Sparks property**

At 10:05 a.m., the chairman opened the meeting to limited public comment. Wallace Godfrey, vice president of Godfrey Brothers, Inc. asked the road commission to abandon the west portion of Collard Road, which runs through the business' property. Mr. Godfrey said "if the road was abandoned it would eliminate a set back issue with a building that was moved earlier this summer to the west end of the property." If the road cannot be abandoned, Fayette Township officials told Mr. Godfrey the building would have to be torn down. Mr. Godfrey said "I can't just tear it down; I have already spent \$15,000.00 to move it." Mr. Sanders told Mr. Godfrey the board would be able to look into abandoning only the section of road on Godfrey's property if an agreement could be reached between the business and Consumers Energy, which currently has a right of way off Collard Road to access power lines running across the property. Mr. Godfrey will work with Consumers Energy to draw up a legal document to allow access to the lines from the Godfrey Brothers, Inc. property.

#### **Minutes Approved**

Having reviewed the minutes of the October 29, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#15-140 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the payroll in the amount of \$75,263.16 per Payroll Check Register dated 11/05/2015 as authorized by the engineer-manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#15-141 Bills in the amount of \$74,453.05 per Accounts Payable Check Register dated 11/05/2015 and the electronic funds transfer in the amount of \$40,417.69 for a total amount of \$114,870.74 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 943,731.86
Receipts	\$ 577,905.57
Disbursements:	(\$ 149,716.21)
Ending Cash & Investments Balance	\$1,371,921.22
Less: Bonds in Escrow	(\$ 18,750.00)
Ending Available Fund Balance	\$1,353,171.22

Note: Outstanding Accounts Payable=\$85,480.61

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Update on health insurance plans offered for 2016**

County's health care consultant, John O'Connor from 44 North, has advised all parties not to form an alliance in 2016 due to favorable renewals for all groups. He suggested sending out an RFP in May 2016 for possible alliance in 2017.

We have forwarded employee plan selections to our agent, Chuck Finkbeiner, for our BCN and BCBS plans for 2016. Due to the recent employee selections, the BCN plan employee contribution has increased and the Simply Blue plan has a rebate to employees. During our open

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enrollment period, the employee contributions are subject to change if employees switch plans again.

**Proposed purchase of new truck with asphalt distributor for 2016**

Peterbilt has agreed to extend our 2015 pricing thru the end of November (\$115,000) estimate. AIS Construction Equipment and Etnyre distributor specialist have met with staff to discuss new unit to be purchased thru MIDeal (\$121,058). Mr. Sanders has spoken with Joel from Peterbilt. The cost could possibly be less than \$115,000. We are unable to update the old machine. The new machine will be able to get updates. Mr. Parney and Mr. Watkins both agreed to try and fit it into the 2016 budget.

**“ISOLATED WINTER MAINTENANCE OVERTIME” LETTER OF UNDERSTANDING APPROVED**

#15-142 Mike Parney moved, Bill Watkins seconded, to approve and sign the “Isolated Winter Maintenance Overtime” letter of understanding. Carried. Copy attached.

**ACCEPTANCE REPORTS FOR 2015 FEDERAL-AID PROJECTS APPROVED – CHAIR AUTHORIZED TO SIGN**

The South Hillsdale Road ultrathin overlay project, which was completed from the Hillsdale city limits to Reading Road this past summer, recently earned Gerken Paving and the HCRC recognition from the Asphalt Pavement Association of Michigan (APAM). John Sanders Construction/Traffic Safety Director, said “the county not only had the top project - it also had the second place entry, the Moscow Road project, which was completed by Michigan Paving earlier this year.”

#15-143 Bill Watkins moved, Mike Parney seconded, to approve the acceptance of the following completed 2015 federal-aid projects and to authorize the chairman to sign the acceptance reports:

JN 119313	S. Hillsdale Road ultrathin overlay
JN 119314	Litchfield Road wedge/chip seal
JN 119315	Waldron Road wedge/chip seal
JN 119316	Beecher Road wedge/chip seal
JN 126774	Jonesville Road wedge/chip seal
JN 126517	Litchfield Road bridge over Sand Creek

Motion carried.

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**Cash Revenues & Expenses as of October 31, 2015 (83% of the year)**

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$7,675.108	\$9,037,000	84.9%
Expenses	<u>\$7,804,968</u>	<u>\$9,197,100</u>	84.9%
Revenues over (under) expenses	\$ (129,860)	\$(160,100)	

Mr. Sanders reviewed the October 31, 2015, cash budget report with the board and noted that most of the high dollar items have been paid.

**Proposed 2016-2018 Rural Transportation Improvement Program Reviewed**

The construction/traffic safety director presented for the board's review a proposed 2016-2018 Rural Transportation Improvement Program prior to scheduling a local public comment meeting. Transit will get their \$10,000 annually. Mr. Sanders explained that STP funds cannot be rolled over. HCRC should try and do four chip seals every year.

**29A SEALCOAT STONE CONTRACT APPROVED – GERKEN MATERIALS**

#15-144 Mike Parney moved, Bill Watkins seconded, to approve and sign a contract with Gerken Materials for our 2016 season's requirement of 29A sealcoat stone delivered to Stephens, Watkins and Osseo Pits. Copy of contract attached per bids opened on 10/29/15. Carried.

**CONTRACT EXTENSION FOR ICE CONTROL SAND CONTRACT APPROVED – STONECO OF MICHGAN**

#15-145 Bill Watkins moved, Mike Parney seconded, to approve and sign a contract extension with Stoneco of Michigan for our season's requirement of ice control sand for the 2015-2016 winter season. Carried.

**PURCHASE OFFER FOR SALE OF THE SCIPIO PIT**

Wiley Nichols stopped in this week to ask if the gravel pit on Jeffery Road is for sale? He would like to buy the property and build a house on it. He offered \$40,000 cash for 20 acres. Previous best offer from Mr. Bigelow was \$30,000.

#15-146 After some discussion, Bill Watkins moved, Mike Parney seconded, to accept Wiley Nichols offer to purchase the road commission's 20 acres Scipio Pit property for \$40,000 cash; the sale is contingent upon the ability to sell. Carried.

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**Construction-Maintenance Update**

The construction/traffic safety director updated the board on the status of the HCRC's construction and maintenance as follows:

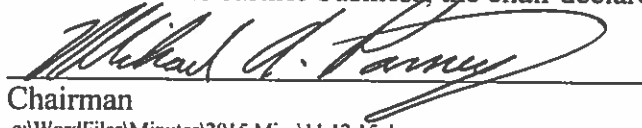
- Gravel road: Burns graveled Gilbert Road last week. All done.
- Pipe arch culverts: Mauck Road completed yesterday. All done for the season.
- Milnes flooding: Owners have removed dams at deputy O'Heran's request, but beavers are rebuilding dams already.

**Legislative forum regarding horse drawn buggies on public roads**

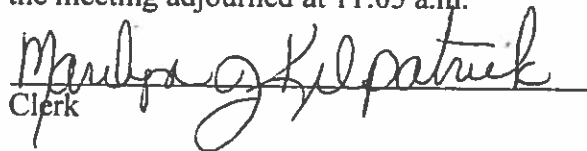
Invitation to Legislative forum on December 7 at House Office building regarding horse drawn buggies on public road. The forum is an open invitation. The board agreed that three from the road commission should attend.

**Meeting Adjourned – 11:05 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:05 a.m.

  
Chairman

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Clerk