

HILLSDALE COUNTY ROAD COMMISSION

May 28, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, May 28, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: Janet Aemisegger, Clerk.

Staff absent: Stanley Clingerman, Engineer-Manager (vacation).

Visitor present: Andy Welden, County Commissioner.  
Andy Barrand, Hillsdale Daily News.

**Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the May 14, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#15-073 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$72,577.01 per Payroll Check Register dated 5/21/2015 as authorized by the engineer-manager and the clerk. Motion carried.

**ACCOUNTS PAYABLE APPROVED**

#15-074 Per Accounts Payable Check Register dated 5/28/2015, bills in the amount of \$121,674.24 for regular bills and \$163,414.18 for the first Territorial Road payment to API Construction for a total amount of \$285,088.42 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments		\$3,005,295.96
Receipts:		
05/20/2015 R. 43070-R. 43082	\$ 50,589.86	
05/28/2015 R. 43083-R. 43086	\$ 9,540.94	
05/22/2015 Flagstar Reserve CD Interest	\$ 2,906.25	
Total Receipts		\$ 63,037.05
Disbursements:		
05/19/2015 Payroll & Mat SS	\$77,984.79	
Less: MERS EFT Ded	\$( 4,566.07)	
Less: Hlth Insur Prem Deds	\$( 439.64)	
Less: Den/Vis Prem Deds	\$( 402.07)	
	\$ 72,577.01	
05/28/2015 Accounts Payable-Regular Bills	\$ 121,674.24	
Plus, API Constr. Bill #1-Territorial Rd.	\$ 163,414.18	
Total Disbursements:		(\$ 357,665.43)
Ending Cash & Investments Balance		\$2,710,667.58
Less: Bonds in Escrow		(\$ 18,750.00)
Less: Reserve Funds-Territorial Rd. Resurf Proj-PRIP Funds		(\$1,391,582.72)
Ending Available Fund Balance		\$1,300,334.86
Note: Outstanding Accounts Payable=	\$88,677.41	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Pre-Planning for Employee Replacements**

Bill Watkins requested an item to be added to the next board meeting agenda—pre-planning for employee replacements due to proposed retirements.

**RESOLUTION ADOPTED APPROVING MDOT CONTRACT FOR MONTGOMERY ROAD GUARDRAILIMPROVEMENTS**

#15-075 Bill Watkins moved, Bob Godfrey seconded, to adopt a resolution approving a contract with MDOT for guardrail improvements on Montgomery Road at an estimated cost of \$52,900.00 (80/20% up to \$42,300.00 federal cap). Note: Low bid price = \$49,725. Motion carried. Copy of resolution attached.

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**TOWNSHIP AGREEMENTS APPROVED**

The following townships agreements were presented for board approval and signing:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Cellars/Woodbridge/Sampson gravel	\$ 11,520.00	\$ 11,520.00
Amboy	Gilbert gravel	\$ 19,200.00	\$ 19,200.00
Amboy	Britton gravel	\$ 5,120.00	\$ 5,120.00
Amboy	Carpenter paver patch	\$ 38,500.00	\$ 19,250.00
Fayette	Moore fog seal	\$ 11,000.00	\$ 7,700.00

#15-076 Bob Godfrey moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

**PURCHASE OFFER FOR SALE OF SCIPIO PIT DECLINED AGAIN**

The engineer-manager left word that Rod Bigelow called to make another offer on our 20 acre Scipio pit property: \$25,000 with 10 year disposal agreement. Bigelow's previous offer in October 2014 = \$30,000 with payments spread over 10 years in return for permission to dispose for 10 years.

#15-077 After some discussion, Bill Watkins moved, Bob Godfrey seconded, that Rod Bigelow's offer to purchase the road commission's 20 acre Scipio pit property for \$25,000 with a 10 year disposal agreement be declined. Carried.

**CENTURY BANK & TRUST QUOTE ACCEPTED FOR INSTALLMENT PURCHASE CONTRACT FOR FINANCING PART OF COST OF TANDEM TRUCK PURCHASES**

At 11:00 a.m., proposals were opened from area banks for a 4 year installment purchase contract in the amount of \$725,000.00 for financing part of the cost of new tandem trucks. Three banks submitted quotes and three banks declined to quote. The quotes received were as follows:

Century Bank & Trust	1.38%
County National Bank	1.72%
Chemical Bank (was Monarch)	No quote.
Flagstar Bank	Declined to quote.
Fifth Third Bank	No quote.
Southern Michigan Bank & Trust	2.09%

#15-078 Bob Godfrey moved, Bill Watkins seconded, to accept the quote with the lowest rate of 1.38% from Century Bank & Trust for the 4 year installment purchase contract in the amount of \$725,000.00. Carried.

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**Meeting Adjourned – 11:05 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:05 a.m.

  
Chairman

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Clerk