

HILLSDALE COUNTY ROAD COMMISSION

July 23, 2015

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, July 23, 2015, at 10:00 a.m. at the road commission office.

Members present: Mike Parney & Bob Godfrey.

Member absent: Bill Watkins (MCRCSIP/CRASIF Annual Meeting)

Staff present: Stanley Clingerman, Engineer-Manager & Janet Aemisegger, Clerk.

Visitor present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

Minutes Approved

Having reviewed the minutes of the July 9, 2015, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#15-095 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the payroll in the amount of \$80,093.46 per Payroll Check Register dated 7/16/2015 as authorized by the engineer-manager and the clerk. Motion carried.

ACCOUNTS PAYABLE APPROVED

#15-096 Bills in the amount of \$515,086.86 per Accounts Payable Check Register dated 7/23/2015 were presented for board approval. Bob Godfrey moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments \$1,122,846.75

Receipts:

07/16/2015 R. 43136-R. 43145 \$ 57,835.51
07/17/2015 R. 43146 (CB & T loan proceeds-Tandems) \$500,000.00

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Treasurer's Report Continued

07/23/2015 R. 43149-R. 43156	\$ 29,074.52
05/11/2015 Add'l interest-SMB & T Resv CD	\$ 8.42
06/08/2015 NOW Interest (Apr/May)	\$ 1.09
06/08/2015 PBS Interest (April)	\$ 345.59
06/08/2015 PBS Interest (May)	\$ 453.47
06/08/2015 MCB Interest (April)	\$ 28.88
06/08/2015 SMBT Interest (Apr/May)	\$ 161.73
07/06/2015 MTF/BMF's (-7.09% vs. July, 2014 payment)	\$330,603.90
07/08/2015 MDOT-Traffic Saf Summit Regis Reimb(JS)	\$ 154.00
07/08/2015 MCB Interest (May)	\$ 19.75

Total Receipts \$ 918,686.86

Disbursements:

07/14/2015 Payroll & Mat SS	\$86,821.82
Less: MERS EFT Deductions	\$(4,886.65)
Less: Hlth Insur Prem Deductions	\$(439.64)
Less: Den/Vis Prem Deductions	\$(402.07)
	\$ 81,093.46
07/16/2015 MERS EFT Payment	\$ 28,063.39
07/16/2015 Sales Tax EFT Payment	\$ 3.30
07/23/2015 Accounts Payable-Regular Bills	\$ 245,010.63
+API Constr. Bill #4-Territorial Rd.	\$ 270,076.23

Total Disbursements: (\$ 624,247.01)

Ending Cash & Investments Balance \$1,417,286.60

Less: Bonds in Escrow (\$ 18,750.00)

Less: Reserve Funds-Territorial Rd. Resurf Proj-PRIP Funds (\$ 216,203.57)

Ending Available Fund Balance \$ 1,182,333.03

Note: Outstanding Accounts Payable=43,648.30

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Job Applications Reviewed

The board reviewed the job applications received to date for retiring management staff and decided to schedule one interview for next week.

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No Bids Received for M-49 Drainage Improvements-Camden

Since it appears there will be \$50,000-\$75,000 left in our state maintenance budget at the end of September, the engineer-manager asked MDOT for authorization to take bids for some drainage work on M-49 in the Village of Camden. At 10:30 a.m., the bids were scheduled to be opened, but no bids were received. Mr. Clingerman said he will suggest that the work be done next summer as it will be too late to perform the work yet this season now.

ABANDONMENT OF SEASONAL CHURCH ROAD DENIED

The engineer-manager presented the board with a resolution to consider the absolute abandonment and discontinuance of the seasonal part of Church Road from Rumsey Road to Pittsford Road in Adams Township effective immediately. The mutual grants of right-of-way has been signed the four abutting property owners and has been recorded at the Register of Deeds office. The HCRC crews graded the road one more time before its proposed abandonment. Mike Lodzinski will locate the corner markers and do the surveying as needed to be sure how the road bed lies with the markers and he will want our crews to assist him with digging the monuments for him. Lodzinski has called and he's ready to do the work and he wondered when our crews would be available. Merlin Masters' crews are swamped right now due to the excessive flooding after the recent rains so they'll have to work it in as soon as they can. The engineer-manager suggested the abandonment be delayed until after the survey markers are located so we aren't working on an abandoned road. Once the road is abandoned, gates will be erected by the property owners at each end of the abandoned road and keys will be furnished to the property owners for access. Mr. Clingerman said the township will furnish a roll-off dumpster at this point and our crews will make one last litter and junk pick-up on the road.

#15-097 Bob Godfrey moved, Mike Parney seconded, to absolutely abandon and discontinue the seasonal part of Church Road from Rumsey Road to Pittsford Road in Adams Township effective immediately. Roll call vote: Yeas, none. Nays, Parney, Godfrey. Motion defeated.

**RESOLUTION ADOPTED FOR DESIGNATION OF TERRITORIAL ROAD,
M-99 TO US-127, AS ALL-SEASON ROADWAY**

#15-098 Bob Godfrey moved, Mike Parney seconded, to adopt a resolution to designate Territorial Road from M-99 to US-127 as an all-season roadway, since it has been strengthened by the recent resurfacing, effective immediately. Carried. Copy attached.

Construction-Maintenance Update

- Broom/Moscow resurfacing – MPM completed in June under the bid prices.
- Litchfield Road bridge – constructing west abutment. Davis Construction.

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- Lake Wilson resurface – Rieth-Riley paved on July 20. Need shoulders & paint.
- Hillsdale Street (North Adams) – Rieth-Riley paved on July 18. Needs paint.
- Montgomery guardrail – not started yet. Dale Dukes & Son.
- S. Hillsdale ultrathin – will be paved in late August by Gerken. 5 miles. Was supposed to be 2016 job, but MDOT inadvertently moved the project up to 2015.
- Territorial resurface – API completed on July 15 with PK Pavement Marking. Final cost = \$1,488,207 vs \$1,550,000 allotted.
- Paver patching – completed on July 16 – 6,800 tons.
- Sealcoat – started on July 20 (55 miles to do).
- Brining – First application in all 18 townships will be completed tomorrow in Wheatland.

Mr. Clingerman commented that instead of 16 miles, there will be 21 miles of roads, resurfaced this year. This is probably the highest mileage for many years. Next year we won't have any resurfacing projects. The S. Hillsdale Road project is 100% funded rural project, but 0.6 miles of resurfacing work was added for the urban section from King Creek to the Hillsdale City limits at 100% our cost for approximately \$60,000. MDOT will delay our payments for the S. Hillsdale Road urban work until 2016 since it was their mistake that the project was accelerated.

PA 84 of 2015 Grant Reimbursement Announced

The engineer-manager reviewed a letter received from MDOT dated 7/16/15 explaining the PA 84 of 2015 grant fund disbursement in FY 2016 (\$723,577 HCRC share). These funds will be unrestricted funds distributed through the Act 51 formula from the general fund since the gas/sales tax didn't pass.

Meeting Adjourned – 11:15 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:15 a.m.


Chairman


Clerk

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