

HILLSDALE COUNTY ROAD COMMISSION

January 7, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, January 7, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.  
Chris Bloom, Frontier Communications.

**Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

**OFFICERS & STAFF APPOINTED FOR 2016**

#16-001 Bob Godfrey moved, Bill Watkins seconded, that the following officers and staff be appointed and retained for 2016, namely the following:

Chairman:	Michael A. Parney
Vice-Chairman:	William L. Watkins
Member:	Robert R. Godfrey
Manager:	H. John Sanders
Clerk:	Marilyn Kilpatrick

Motion carried.

**Minutes Approved**

Having reviewed the minutes of the December 17, 2015, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#16-002 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$76,550.19 and of the personal leave pay-off payroll in the amount of \$3,795.72 per Payroll Check Registers dated 12/31/2015 as authorized by the engineer-manager and the clerk. Motion carried.

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**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#16-003 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$151,893.61 per Accounts Payable Check Register dated 12/30/2015 as authorized by the engineer-manager and clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#16-004 Bills in the amount of \$30,822.93 per Accounts Payable Check Register dated 12/30/2015 and the electronic funds transfer in the amount of \$46,151.82 for a total amount of \$76,974.75 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,317,674.23
Receipts	\$ 55,573.02
Disbursements:	(\$ 263,062.45)
Ending Cash & Investments Balance	\$1,110,184.80
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 791,934.80

Note: Outstanding Accounts Payable=\$5,163.67

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Upgrading of phone system**

Mr. Sanders advised the board that all of the proposals were very good. Chris Bloom of Frontier Communications reviewed his proposal with the board. Mr. Sanders will bring a recommendation to the next board meeting.

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**RESOLUTION ADOPTED WITH SECURITY BENEFITS TO UPDATE 457 (B)  
RETIREMENT PLAN**

#16-005 Bob Godfrey moved, Bill Watkins seconded, to adopt a resolution and signing of agreement by office manager with Security Benefits to update 457 (b) Retirement Plan to be in compliance for current year. Carried. Copy of resolution attached.

**Cash Revenues & Expenses as of December 31, 2015 (100% of the year)**

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$9,123,947	\$9,037,000	100%
Expenses	\$9,058,447	\$9,197,100	100%
Revenues over (under) expenses	\$ 65,500	\$ (160,100)	

Mr. Sanders noted the highlights for the board. We finished up pretty well, considering where we could have been. The final numbers included work done on South Hillsdale Road which wasn't originally budgeted. The \$9.1 million budget was the largest in years.

**Review county bridge posting list as of January 7, 2016**

The manager reviewed the revised county bridge posting. The changes include:

Lowering of weight limit Union Road bridge from 14 to 3 tons.  
Lowering of weight limit Bishop Road bridge from 10 to 3 tons.  
Removal of weight limit W. Litchfield bridge due to new bridge.  
Removal of weight limit N. Sand Lake bridge due to new deck.  
Number of posted bridges = 24.

(Previous numbers of posted bridges: 2010 = 27 2000 = 28 1990 = 48)

**Tentative 2015 Township Contributions Reviewed**

The board reviewed the following tentative 2015 tally of 2015 township contributions:

ADAMS	\$93,291.87
WRIGHT	\$81,805.08
CAMBRIA	\$63,815.89
WHEATLAND	\$60,596.58
FAYETTE	\$50,269.65
JEFFERSON	\$48,515.28
SOMERSET	\$47,634.05
HILLSDALE	\$35,887.32
READING	\$35,670.10
CAMDEN	\$33,666.98

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RANSOM	\$30,982.38
PITTSFORD	\$28,692.51
AMBOY	\$23,105.20
ALLEN	\$22,238.29
SCIPIO	\$14,481.86
WOODBIDGE	\$10,320.98
LITCHFIELD	\$ 3,733.47
MOSCOW	\$ -

TOTAL: \$684,707.49

2014= \$789,746    2013 = \$519,656    2012 = \$764,111    2011 = \$739,961

**New Business**

Mr. Watkins addressed House Bill 5016. The proposed legislation would require that public road agencies provide telecommunication companies a one-year advance notice if an upcoming project requires relocation of the telecom's facilities from the public right of way. If the one-year advance is not provided, road agencies must reimburse the telecoms for the cost of relocating their facilities. Mr. Watkins would like to send a letter to Representative Loutheuser stating that HCRC opposes this 100% and would like to have the bill withdrawn. The board concurred.

**Meeting Adjourned – 11:05 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:05 a.m.

  
Chairman

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Clerk