

HILLSDALE COUNTY ROAD COMMISSION

March 3, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, March 3, 2016, at 10:15 a.m. at the road commission office.

Members present: Mike Parney & Bill Watkins.

Member absent: Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: None.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the February 18, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-022 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$77,082.09 & the special payroll (SLC) in the amount of \$354.23 per Payroll Check Registers dated 2/25/2016 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#16-023 Bills in the amount of \$191,448.56 per Accounts Payable Check Register dated 3/3/2016 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,260,680.92
Receipts	\$ 515,511.50

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Disbursements:	(\$ 268,884.88)
Ending Cash & Investments Balance	\$1,507,307.54
Less: Bonds in Escrow	(\$ 31,050.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$1,176,257.54

Note: Outstanding Accounts Payable=\$71,845.03

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

PROPOSED 2016 CASH BUDGET

Manager presented the proposed 2016 cash budget. Summary of the last two year's actual cash revenues and expenses as compared to proposed budget follows:

	Actual <u>2014</u>	Actual <u>2015</u>	Proposed <u>2016</u>
Beginning balance	\$ 865,811	\$ 1,055,157	\$ 1,121,379
Revenues	<u>\$ 6,819,615</u>	<u>\$ 9,124,668</u>	<u>\$ 7,183,100</u>
Expenses	\$ 6,630,269	\$ 9,058,447	\$ 7,684,200
Revenues over (under) expenses	\$ 189,346	\$ 66,221	\$ (501,100)
Ending balance	\$ 1,055,157	\$ 1,121,379	\$ 620,279

#16-024 Bill Watkins moved, Mike Parney seconded, to adopt the 2016 cash budget as presented. Carried. Copy attached.

RESOLUTIONS ADOPTED SUPPORTING 2019 LOCAL BRIDGE APPLICATIONS

#16-025 Bill Watkins moved, Mike Parney seconded, to adopt resolutions supporting applications for the following 2019 local bridge applications:

- Montgomery Road over East Fork of W Branch of St Joseph of Maumee River
- Hartley Road over East Branch of St Joseph of Maumee River
- Lake Pleasant Road over Beebe Creek

Carried. Copy of resolutions attached.

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TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Somerset	Gravel patch	\$ 22,875.00	\$ 22,875.00
Somerset	Brine	\$ 16,770.00	\$ 12,470.00
Wright	Brine	\$ 15,600.00	\$ 11,600.00

#16-026 Bill Watkins moved, Mike Parney seconded, that the township agreements be approved and signed. Carried.

APPROVAL TO PREPARE CONTRACT FOR A PART TIME COUNTY ENGINEER

The manager requested the board's permission to prepare a contract and authorize the manager to hire Stanley Clingerman on a part time basis as our county engineer, not to exceed 1,000 hours.

#16-027 Mike Parney moved, Bill Watkins seconded, to authorize the manager to prepare a contract to hire Stanley Clingerman as our county engineer to use as needed. Carried.

APPROVAL TO MAKE AN OFFER ON 1996 INTERNATIONAL TRUCK

Bill Watkins asked if there had been any further discussion to make an offer on the 1996 International Tandem Truck from the city. Mr. Sanders said that the garage foreman, Neil Finegan, has looked at it and the truck is in good shape.

#16-028 Bill Watkins moved, Mike Parney seconded, to allow the manager to make an offer up to \$40,000. on the truck. Carried.

FROST LAW PERMITS APPROVED

#16-029 Bill Watkins moved, Mike Parney seconded, to approve and sign the following frost law permits:

#2016-08	Allied Waste Service	Garbage collection
#2016-10	Bradford Transport	Farm commodities
#2016-11	C. Raker & Sons	Plants/Fertilizer, etc.
#2016-64	G & D Wood	Pallets
#2016-13	Maxson Milk Transport	Milk hauling
#2016-14	Modern Waste Systems	Garbage collection
#2016-16	Robinson, Charles & Sons	Milk hauling

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#2016-17	Synergy Feeds, LLC	Farm commodities
#2016-18	Wadsworth Milk Transport	Milk hauling

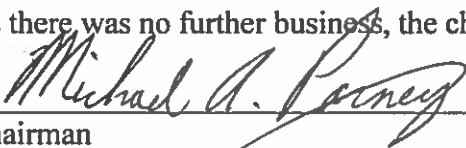
Carried.

Frugal Five meeting to be held on March 21, 2016

Invitation from Cass County for next Frugal Five meeting to be held on March 21st at the Cass County Road Commission. The commissioner's and manager will attend.

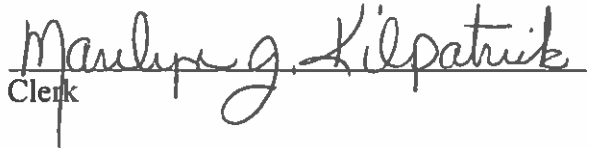
Meeting Adjourned – 10:50 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:50 a.m.



Chairman

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Clerk