

HILLSDALE COUNTY ROAD COMMISSION

April 14 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, April 14, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Welden, County Commissioner.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the March 24, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

Public comment

None

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-036 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$86,012.15 per Accounts Payable Check Register dated 3/31/2016 as authorized by the manager and clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-037 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$74,293.89 per Payroll Check Register dated 4/7/2016 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#16-038 Bills in the amount of \$114,586.04 per Accounts Payable Check Register dated 4/14/2016 and the electronic funds transfer in the amount of \$33,256.68 for a total amount of \$147,842.72 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

April 14 2016

MINUTES

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,181,750.37
Receipts	\$ 485,480.06
Disbursements:	(\$ 308,148.76)
Ending Cash & Investments Balance	\$1,359,081.67
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$1,040,831.67

Note: Outstanding Accounts Payable=\$35,198.55

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Update on Hillsdale City truck offer

The manager updated the board on the offer that was presented to Hillsdale City on their 1996 International Tandem Truck.

Condition of gravel roads

Mr. Parney asked "how did our gravel roads get so bad". Discussion followed on the procedures of grading the roads and looking into leasing a couple of graders until we get the gravel roads into shape. The other gravel road discussion revolved around the quality of gravel that is placed on the roads during resurfacing.

Southeast Council Meeting

Hillsdale County is hosting the next Southeast Council Meeting on May 2, 2016 at Lewis Emery Park.

HILLSDALE COUNTY ROAD COMMISSION

April 14 2016

MINUTES

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Adams	Gay – seal/fog seal	\$ 21,900.00	\$ 15,330.00
Adams	Brown – pp/seal/fog seal/shoulders	\$ 28,300.00	\$ 19,810.00
Adams	Mauck – pp/seal/fog seal/shoulders	\$ 38,800.00	\$ 27,160.00
Adams	gravel patch	\$ 8,500.00	\$ 4,250.00
Adams	Oil field brine – (JLM)	\$ 12,480.00	\$ 9,280.00
Cambria	Huff – berm/ditch/gravel	\$ 23,750.00	\$ 9,750.00
Cambria	Bear Lake – pp/seal/fog seal/shoulders	\$ 25,000.00	\$ 17,500.00
Cambria	Bigelow - berm/gravel/pulv/slope/brine	\$ 30,000.00	\$ 7,500.00
Cambria	Lake Wilson – pp/seal/fog seal	\$112,500.00	\$ 78,750.00
Cambria	Card – berm/ditch/gravel	\$ 12,700.00	\$ 5,200.00
Cambria	Oil field brine – (JLM)	\$ 6,240.00	\$ 4,640.00
Cambria	gravel patch	\$ 9,000.00	\$ 4,500.00
Jefferson	Oil field brine – (JLM)	\$ 14,040.00	\$ 10,440.00
Jefferson	gravel patch	\$ 8,000.00	\$ 4,000.00
Jefferson	Skuse – pp/seal/fog seal	\$ 30,500.00	\$ 21,350.00
Litchfield	Oil field brine – (JLM)	\$ 14,430.00	\$ 10,730.00
Woodbridge	Bigelow – berm/gravel/pulv/shape	\$ 30,000.00	\$ 7,500.00
Woodbridge	Oil field brine – (JLM)	\$ 10,140.00	\$ 7,540.00
Woodbridge	gravel patch	\$ 9,500.00	\$ 4,750.00

#16-039 Bob Godfrey moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

Cash Revenues & Expenses as of March 31

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$1,123,617	\$7,183,100	21.9%
Expenses	<u>\$1,619,841</u>	<u>\$7,684,200</u>	21.1%
Revenues over (under) expenses	\$ (45,049)	\$ (501,100)	

Mr. Sanders noted the highlights of the report for the board. Copy attached.

REQUEST PERMISSION TO START 4 – 10 HOURS DAYS WEEK OF APRIL 25, 2016

Mr. Sanders requested permission from the board to start 4-10 hour work days the week of April 25, 2016. Per union contract they would start the first week of May.

HILLSDALE COUNTY ROAD COMMISSION

April 14 2016

MINUTES

#16-040 Bill Watkins moved, Bob Godfrey seconded, to approve the letter of understanding for 4-10 hour work week to begin the week of April 25, 2016. Carried.

Township reports


Mr. Watkins discussed that it would be helpful if each commissioner would give a report every month after their township meetings. This would make the board aware of what is going on in all of the township's. It also will be useful to keep communications open with the township's.

Truck wash

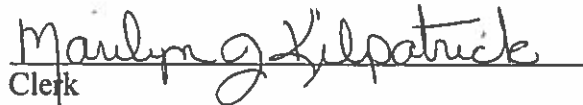
Mr. Watkins would like to look at entering into a contract with Oasis to wash the small trucks. The foreman's trucks get dirty fast. It would be nice to keep the trucks clean and get the under carriage cleaned as well. Mr. Parney will call and see if they would be interested. Discussion followed regarding GPS.

Meeting Adjourned – 11:45 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:45 a.m.


Chairman

c:\WordFiles\Minutes\2016 Mins\4.14.16.doc


Clerk