

HILLSDALE COUNTY ROAD COMMISSION

May 26, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, May 26, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.  
Brenda DeMott, Rehmann Robson.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the May 12, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**Limited Public comment – Rehmann Robson – 2015 Financial Audit**

At 10:05 a.m., Brenda DeMott with Rehmann Robson presented the 2015 Financial Audit for the road commission. She confirmed the road commission ended 2015 with a \$170,256 surplus in its operating budget. The auditing firm rendered an unmodified opinion for the road commission. Ms. DeMott briefly went over the highlights of the report. Ms. DeMott reviewed the new GASBY68 requirements for 2015. She noted that the HCRC books are in good shape. The board thanked Ms. DeMott for the good report and she left the meeting at 10:30 a.m.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#16-056 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$74,417.14 per Payroll Check Register dated 5/19/2016 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#16-057 Bills in the amount of \$93,196.81 per Accounts Payable Check Register dated 5/26/2016 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 953,306.32
Receipts	\$ 678,191.18
Disbursements:	(\$ 167,613.95)
Ending Cash & Investments Balance	\$ 1,463,883.55
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,145,633.55

Note: Outstanding Accounts Payable=\$51,240.11

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**APPROVAL TO PURCHASE USED CHIPPER**

#16-058 Bob Godfrey moved, Bill Watkins seconded, to authorize the manager to purchase a used chipper, not to exceed \$15,000.00.

**Godfrey Brothers right of way encroachment issue**

HCRC has retained Richard Wilson with Mike Meyers, PLC in reference to the air compressor that sits in the right of way behind Godfrey Brothers in Jonesville. Mr. Wilson has been in contact with Mr. Sanders regarding the issue.

**Global Positioning Satellite**

Bill Watkins asked the manager where are we at regarding GPS? Mr. Sanders informed the board that he will setup a presentation for next meeting. He has contacted two different companies. Discussion followed on what options to have.

**TEMPORARY TRAFFIC CONTROL ORDER APPROVED – SUSPEND “NO STOPPING, STANDING OR PARKING ON SPRING STREET**

#16-059 Bill Watkins moved, Bob Godfrey seconded, to approve temporary traffic control order # 30-06-2016 to suspend “No Stopping, Standing or Parking” on east side of

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Spring Street in Hillsdale Township on June 11, 2016 from 9:00 a.m. – 5:00 p.m.  
and to authorize the chairman to sign the same. Carried. Copy attached.

**Moscow Township gravel**

Stoneco has agreed to donate gravel to Moscow Township. Bill Watkins asked the other board members their input on spreading the gravel. They all agreed that it is the policy of HCRC to spread the gravel at no cost to the township. The manager will need to know how many tons of gravel that is spread.

**TOWNSHIP AGREEMENT APPROVED**

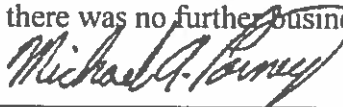
The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Somerset	Somerset Road/remove old culvert & install new pipe arch culvert	\$72,000	\$36,000

#16-060 Bob Godfrey moved, Bill Watkins seconded, that the township agreement be approved and signed. Carried.

**Meeting Adjourned – 10:55 a.m.**

As there was no further business, the chair declared the meeting adjourned at 10:55 a.m.

  
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Chairman  
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Clerk