

HILLSDALE COUNTY ROAD COMMISSION  
August 18, 2016  
MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, August 18, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins.

Member absent: Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Welden, County Commissioner.  
Andy Barrand, Hillsdale Daily News.  
George and Donna Clark, 8311 Tamarack Road, Hillsdale, MI.

**Agenda Approved**

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

**Limited Public Comment**

At 10:05 a.m., the chairman opened the meeting to public comment. George Clark questioned why Tamarack Road has not been scraped since the last snow fall until the Fourth of July? The manager showed Mr. and Mrs. Clark the maps that are turned in when the roads are scraped. Mike Parney responded that our equipment will have GPS and we will be able to tell what road they were on and if the blade was down. Mike Parney, Bill Watkins and the manager assured Mr. and Mrs. Clark that they would look into the issue.

**Minutes Approved**

Having reviewed the minutes of the August 4, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#16-078 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$102,961.92 per Payroll Check Register dated 8/11/2016 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#16-079 Bills in the amount of \$313,021.31 per Accounts Payable Check Register dated 8/18/2016 and the electronic funds transfer in the amount of \$30,100.65 for a total amount of \$343,121.96 were presented for board approval. Bill Watkins moved,

HILLSDALE COUNTY ROAD COMMISSION

August 18, 2016

MINUTES

Mike Parney seconded, that these bills be allowed and orders drawn for the same.  
Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,039,082.12
Receipts	\$ 79,271.31
Disbursements:	(\$ 446,083.88)
Ending Cash & Investments Balance	\$1,672,269.55
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,354,019.55

Note: Outstanding Accounts Payable=\$11,456.65

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Collard Road update**

Mr. Sanders spoke with Ms. Sparks on the status of the progress with the right of way issues concerning Godfrey Brothers on the phone before the meeting. Mr. Sanders has received the survey. The plans were reviewed by the board and manager. The file has been sent to the attorney. Mr. Sanders will check and make sure he has received it. We will proceed with sending a letter to Godfrey Brothers as we have talked about in the past.

**TOWNSHIP AGREEMENT APPROVED**

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Woodbridge	Steamburg Road/paver patch	\$78,000.00	\$54,600.00

#16-080 Mike Parney moved, Bill Watkins seconded, that the township agreement be approved and signed. Carried.

HILLSDALE COUNTY ROAD COMMISSION  
August 18, 2016  
MINUTES

**APPROVAL OF ST REGIS CULVERT CONTRACT EXTENSION FOR GRADER  
BLADES**

**#16-081** Mike Parney moved, Bill Watkins seconded, to approve and sign a contract extension with St. Regis Culvert to extend their 2011 grader blade bid thru the 2016 season at the bid price of \$14.10 per lineal foot. Carried.

**Construction –Maintenance Update**

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Litchfield Road work started Wednesday 8/3/16. Paving on Litchfield Road has been delayed due to the extreme temperature.
- Sealcoating began on July 26, 2016. Crews have completed about 35 miles, with approximately 30 miles yet to seal.

**Meeting Adjourned – 10:58 a.m.**

As there was no further business, the chair declared the meeting adjourned at 10:58 a.m.



Chair

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Clerk