

HILLSDALE COUNTY ROAD COMMISSION

September 7, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Wednesday, September 7, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Welden, County Commissioner.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the August 18, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-082 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$84,113.76 per Payroll Check Register dated 8/25/2016 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-083 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$195,517.08 and electronic funds transfer in the amount of \$22.95 for a total amount of \$195,540.03 per Accounts Payable Check Register dated 8/31/2016 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-084 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$76,836.93 per Payroll Check Register dated 9/8/2016 as authorized by the manager and the clerk. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

September 7, 2016

MINUTES

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,672,269.55
Receipts	\$ 460,340.51
Disbursements:	(\$ 356,467.77)
Ending Cash & Investments Balance	\$1,776,142.29
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,457,892.29

Note: Outstanding Accounts Payable=\$133,113.63

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

COLLARD ROAD ORDER FOR REMOVAL OF ENCROACHMENTS APPROVED

#16-085 Bob Godfrey moved, Bill Watkins seconded, to approve signing and mailing of Order for removal of Encroachments, Affidavit of Service and Certification by Certified Mail.

Update on Mowing Tractor with twin rotary mowers

Bill Watkins asked the manager for an update on the mowing tractor. Mr. Sanders advised the board that he has been told that the tractor will be delivered the week of September 12th. Discussion followed on future bidding specifications for equipment.

PA152 ANNUAL CERTIFICATION OF MEDICAL BENEFITS AUTHORIZED

#16-086 As required September 30th of each year per PA 152 of 2011, Bob Godfrey moved, Bill Watkins seconded, to authorize the chairman and the clerk to sign the annual certification that medical benefits offered to employees are in compliance with the act. Carried. Copy attached.

HILLSDALE COUNTY ROAD COMMISSION
September 7, 2016
MINUTES

**RESOLUTION ADOPTED TO APPROVE AND SIGN STATE CONTRACT
EXTENSION**

#16-087 Bob Godfrey moved, Mike Parney seconded, to adopt a resolution to approve and sign the State Trunkline Contract Extension through 9/30/2017. Contract #2012-0514/A1. Yeas: Mike Parney, Bob Godfrey. Nays, Bill Watkins. Carried.

**REQUEST PERMISSION TO EXTEND 4 – 10 HOURS DAYS THROUGH OCTOBER 7,
2016 APPROVED**

Mr. Sanders requested permission from the board to extend 4-10 hour work days for two additional weeks, through October 7th and return to 5-8 hour work days on Monday, October 10, 2016.

#16-088 Bill Watkins moved, Bob Godfrey seconded, to approve and sign the letter of understanding to extend 4-10 hour work days for two additional weeks, through October 7th and return to 5-8 hour work days on Monday, October 10, 2016. Carried.

**APPROVAL TO TRADE ROAD COMMISSION TRUCK FOR PARK MAINTENANCE
TRUCK**

Discussion followed regarding trading the road commission truck for the park commission truck with the Manager. Mr. Sanders agreed to the trade.

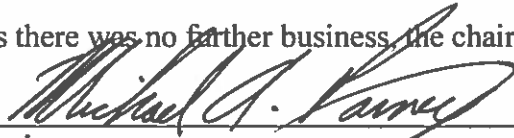
#16-089 Bill Watkins moved, Bob Godfrey seconded, to trade the 2006 GMC Canyon Road Commission Truck for the 1996 Ford Ranger Park Commission Truck. Carried.

Placing of snow fences

Bill Watkins attended the Farm Bureau Meeting and they had a resolution prepared for us to figure out where we would like to place the snow fences.


Meeting Adjourned – 11:10 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.



Chair

c:\WordFiles\Minutes\2016 Mins\9.7.16.doc



Clerk