

HILLSDALE COUNTY ROAD COMMISSION

October 13, 2016

MINUTES

Meeting was called to order by Vice-Chair Bill Watkins on Thursday, October 13, 2016, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Bob Godfrey.

Member absent: Mike Parney.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Welden, County Commissioner.
Teri Sparks, 6510 Dobson Road, Jonesville, MI.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The vice-chair declared the agenda to stand approved as presented.

Limited Public Comment

At 10:05 a.m., the vice-chair opened the meeting to public comment. The manager updated Ms. Sparks on the status of the right of way issues concerning Godfrey Brothers. Mr. Sanders advised Ms. Sparks that the air compressor is not in the right of way. A Certified Register Letter was mailed and it was received on September 21st. Godfrey Brothers will have 30 days to move all items in the right of way. The attorney for Godfrey Brothers spoke with Mr. Sanders and informed him that they will FOIA the survey and any other correspondence that we have had with the Godfrey's. Bob Godfrey had a discussion with Mark Wiley regarding Godfrey Brothers. Mr. Godfrey advised Mr. Wiley that once we were made aware of the items in the right of way it became a liability issue. Ms. Sparks asked about the noise of the air compressor? She was advised that she would need to check with the township. Ms. Sparks asked what is the next step? Mr. Sanders informed her that we can't do anything until the 30 days are up or wait to see if we receive any correspondence before then.

Minutes Approved

Having reviewed the minutes of the September 29, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The vice-chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-095 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$76,299.12 per Payroll Check Register dated 10/6/2016 as authorized by the manager and the clerk. Motion carried.

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APPROVAL OF ACCOUNTS PAYABLE

#16-096 Bills in the amount of \$433,875.32 and electronic funds transfer in the amount of \$29,285.33 for a total amount of \$463,160.65 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,209,714.38
Receipts	\$ 568,086.08
Disbursements:	(\$ 539,459.77)
Ending Cash & Investments Balance	\$1,238,340.69
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 920,090.69

Note: Outstanding Accounts Payable=\$132,023.69

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Installation of GPS system on county trucks, graders and other equipment.

Mr. Sanders advised the board that Fleetmatics will install the GPS system. They had no upfront cost for equipment and upgrades are free. It will cost approximately \$1,700.00 a month to monitor the equipment. We have a five year agreement with Fleetmatics. Installation on the heavy equipment and mowers will be on October 18th. Installation will be complete and up and running by November 1st. Mr. Sanders is getting a quote on pressure switches.

REQUEST PERMISSION TO HIRE 2 OR 3 FULL TIME EMPLOYEES

The manager advised the board of the current vacancies. Discussion followed regarding hiring full time employees versus using seasonal employees.

#16-097 Bob Godfrey moved, Bill Watkins seconded, to authorize the manager to look into hiring seasonal employees. Carried.

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Contract Negotiations

Notice dated 10/3/16 from Employees' Association regarding intent to begin negotiations of the current labor agreement. Negotiations will begin next board meeting.

Review MiDeal salt prices for the 2016-2017 winter season

The manager advised the board that he didn't fill the barns last fall hoping the price would be lower this season. We will need approximately 7500 tons of salt. Prices are as follows:

<u>2015-2016 Price</u>	<u>2016-2017 Price</u>
\$63.58 per ton	\$53.04 per ton

2016-2017 salt price is \$10.54 less per ton that last year.

INVITATION TO 8TH ANNUAL DINNER OF THE ECONOMIC DEVELOPMENT PARTNERSHIP OF HILLSDALE COUNTY

#16-098 Bill Watkins moved, Bob Godfrey seconded, to authorize one person to attend the meeting and for the road commission to pay for one ticket. Carried.

Meeting Adjourned – 11:56 a.m.

As there was no further business, the vice-chair declared the meeting adjourned at 11:56 a.m.



Vice-Chair

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Clerk