

HILLSDALE COUNTY ROAD COMMISSION

November 21, 2016

MINUTES

Meeting was called to order by Vice-Chair Bill Watkins on Monday, November 21, 2016, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Bob Godfrey.

Member absent: Mike Parney.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Teri Sparks, 6510 Dobson Road, Jonesville, MI.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The vice-chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the vice-chair opened the meeting to public comment. Mr. Sanders advised Ms. Sparks that he didn't have an update. He has called Prosecutor Neil Brady twice and has not been able to get ahold of him. Mr. Sanders will continue to contact Mr. Brady by phone and also try and reach out to him at his office.

**Minutes Approved**

Having reviewed the minutes of the November 9, 2016, special meeting and of the November 10, 2016 regular meeting, there were no additions, deletions or corrections to be noted. The vice-chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#16-109 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$74,529.91 per Payroll Check Register dated 11/17/2016 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#16-110 Bills in the amount of \$71,984.35 per Accounts Payable Check Register dated 11/17/2016 and the electronic funds transfer in the amount of \$22.95 for a total amount of \$72,007.30 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,343,771.81
Receipts	\$ 65,467.50
Disbursements:	(\$ 146,537.21)
Ending Cash & Investments Balance	\$ 1,262,702.10
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 944,452.10

Note: Outstanding Accounts Payable=\$44,541.11

As there were no questions or comments regarding the report, the vice-chair declared the report to stand approved as read.

**Snow Fence Locations**

Bill Watkins asked where are we with the locations of the snow fences? Mr. Sanders and the foreman's have 2 or 3 locations in mind. He would like to try 6 locations for testing. The manager will meet with the Farm Bureau and the farmer's for approval of the locations. He will also get pricing on the fence.

**Amish signs for Wheatland Township**

Bob Godfrey will attend the December meeting at Wheatland Township to find more about the lighting on the buggies. Mr. Godfrey would like to talk to the bishop for clarification. Bill Watkins responded that the buggies need to be marked, so that they can be seen.

**Review proposed schedule of annual meetings**

The manager reviewed the proposed schedule of annual meetings with the township's in January, on Tuesday and Thursday afternoon or evening beginning January 5<sup>th</sup>. Five sessions were proposed and after further discussion it was decided to schedule four sessions instead of five.

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**Cash Revenues & Expenses as of October 31, 2016**

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$5,715,476	\$7,183,100	80%
Expenses	\$5,782,899	\$7,648,200	75%
Revenues over (under) expenses	\$ ( 67,423)	\$(501,100)	

Mr. Sanders reviewed the October 31, 2016, cash budget report with the board and noted that we are over on rental equipment. The manager is looking to purchase a chipper and roller to avoid this in the future.

**CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS**

#16-111 At 11:00 a.m., Bob Godfrey moved, Bill Watkins seconded, to go into closed session to conduct labor negotiations with the Association committee. Roll call vote: Yeas: Watkins, Godfrey. Nays: None. Carried.


**Meeting Reconvened – 1:20 p.m.**

The vice-chair reconvened the regular session at 1:20 p.m.

**Meeting Adjourned – 1:21 p.m.**

As there was no further business, the vice-chair declared the meeting adjourned at 1:21 p.m.

  
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Vice-Chair

  
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Clerk

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