

HILLSDALE COUNTY ROAD COMMISSION

September 29, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, September 29, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: Heather Boyd, Engineering Technician.

Staff absent: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the September 7, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-090 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$245,639.95 and electronic funds transfer in the amount of \$32,585.78 for a total amount of \$278,225.73 per Accounts Payable Check Register dated 9/15/2016 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-091 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the payroll in the amount of \$79,662.02 per Payroll Check Register dated 9/22/2016 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#16-092 Bills in the amount of \$231,971.78 per Accounts Payable Check Register dated 9/29/2016 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,776,142.29
Receipts	\$ 23,431.62
Disbursements:	(\$ 589,859.53)
Ending Cash & Investments Balance	\$1,209,714.38
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 891,464.38

Note: Outstanding Accounts Payable=\$335,756.05

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

AUTHORIZATION OF REJECTING MOWER TRACTOR

#16-093 Bill Watkins moved, Bob Godfrey seconded, to authorize the manager to reject the mower if it is not delivered today. If delivered today, the company must honor the warranty beginning next season when we begin utilizing the mower tractor, not delivery date. Motion carried.

Placing of snow fences

Bill Watkins expressed the need for a list of locations for placement of the snow fence, so we can move forward prior to the winter season.

Contract Negotiations

Mike Parney would like to begin contract negotiations by the next regular scheduled board meeting.

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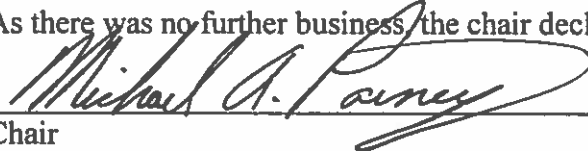
MINUTES

APPROVAL TO CHANGE PLAN SPONSOR FOR SECURITY BENEFITS

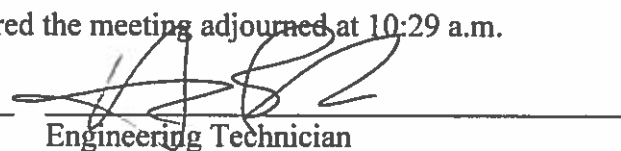
#16-094 Bill Watkins moved, Bob Godfrey seconded, to authorize and sign the letter to remove Janet Aemisegger as Plan Sponsor for Security Benefits and replace with Marilyn Kilpatrick. Motion carried.

Meeting Adjourned – 10:29 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:29 a.m.



Chair



Engineering Technician

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