

HILLSDALE COUNTY ROAD COMMISSION

February 9, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, February 9, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Mike Parney.

Member absent: Bob Godfrey. Placed on speaker phone at 10:00 a.m.

Staff present: Marilyn Kilpatrick, Clerk.

Staff absent: John Sanders, Manager.

Visitors present: Julie Games, County Commissioner.  
Andy Barrand, Hillsdale Daily News.  
John Pate, JLM Tank Truck Service.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited public comment – John Pate, JLM Tank Truck Service**

At 10:05 a.m., the chairman opened the meeting to limited public comment. Mr. Pate addressed the board regarding road stabilization for the 2016 season. Normally we start on May 15<sup>th</sup> and last year we didn't open the county up until May 26<sup>th</sup>. Mr. Pate also informed the board that he lost between \$20,000 and \$30,000. We graded half the township and then went back and regraded the half that was already done. We had done that in numerous townships. Mike Parney asked Mr. Pate to come back on February 23<sup>rd</sup> when the manager will be here. He assured Mr. Pate that the issues could be worked out.

Julie Games, County Commissioner advised the board that Hillsdale County may adopt a Social Media Policy for the county. Mr. Watkins reviewed how road commission's receive their funding from the state and that most road commissions have their own Social Media Page.

**Minutes Approved**

Having reviewed the minutes of the January 19, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-019 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$77,468.35, the personal leave pay-off payroll in

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the amount of \$18,182.97 and the regular payroll in the amount of \$77,708.82 per Payroll Check Registers dated 1/26/2017 and 2/9/2017 as authorized by the manager and the clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#17-020 Bill Watkins moved, Mike Parney seconded, to confirm the payments of bills in the amount of \$156,038.44 and the electronic funds transfer in the amount of \$78.69 for a total amount of \$156,117.13 per Accounts Payable Check Register dated 2/2/2017. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,344,384.73
Receipts	\$ 463,757.64
Disbursements:	(\$ 330,281.45)
Ending Cash & Investments Balance	\$ 1,477,860.92
Less: Bonds in Escrow	(\$ 22,050.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,155,810.92

Note: Outstanding Accounts Payable=\$88,106.48

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**ASPHALT EMULSION CONTRACT EXTENSION APPROVED- ASPHALT MATERIALS**

#17-021 Bill Watkins moved, Mike Parney seconded, to approve and sign an agreement with Asphalt Materials, Inc. to extend their asphalt emulsion bid prices for the 2017 season per the following prices:

HFRS-2	\$1.7812
HFRS-2M	\$2.1112
SS-1h	\$2.1148
CRPE-fog	\$1.5148
SS-1H fog	\$1.4148

Carried.

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**Comparison of Salt Orders Thru End of January for Past Few Winters**

The board reviewed the following salt orders thru the end of January for the past few winters as follows:

2016 – 2017	3,798 tons @ \$53.04 =	\$ 201,446
2015 – 2016	2,914 tons @ \$63.58 =	\$ 185,272
2014 – 2015	2,588 tons @ \$56.22 =	\$ 145,497

**Jonesville Road Sand Creek Bridge**

Bill Watkins discussed the condition of Jonesville Road at Sand Creek Bridge with the other board members.

**Alec Legg former HCRC Weighmaster/Project Engineer**

Mr. Legg advised Bill Watkins that he would be available to work for the next six weeks if we needed any help.

**FROST LAW PERMITS APPROVED**

#17-022 Mike Parney moved, Bill Watkins seconded, to approve and sign the following frost law permits:

2017-22	Archbold Refuse Service, Inc. – Garbage collection
2017-23	Bradford Transport, Inc. – Farm commodities
2017-25	G & D Wood – Logging
2017-28	Republic Waste Service – Garbage collection
2017-29	Robinson, Charles & Sons – Milk hauler
2017-30	Synergy Feeds, LLC – Farm commodities

Carried.

**Meeting Adjourned – 10:45 a.m.**

As there was no further business, the chair declared the meeting adjourned at 10:45 a.m.



Chair

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Clerk