

HILLSDALE COUNTY ROAD COMMISSION

March 9, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, March 9, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Mike Parney.

Member absent: Bob Godfrey.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Andy Barrand, Hillsdale Daily News.
Teri Sparks, 6510 Dobson Road, Jonesville, MI.
Clay Martin & Kathy Shingler, 1762 Point Dr., Camden, MI.
Robert & Pat Pitzen, 14228 W. Diane Dr., Camden, MI.
Roger & Pat Giallorati, 14600 W. Diane Dr., Camden, MI.
Jim Watt, 1866 Anchor Way, Camden, MI.
Dianne Adkins, 14303 W. Diane Dr., Camden, MI.
Kirk Tackett, Tackett & Son's Materials.
Brian Caldwell, St. Regis Culvert.
Dale Chambers, Jensen Bridge & Supply Co.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited public comment

At 10:05 a.m., the chairman opened the meeting to limited public comment. Lake Diane Residents addressed the board regarding the flooding issues on W. Diane Drive. The manager advised the residents that it would cost HCRC approximately \$6,000.00 to pump the water. If it rains again the water would be back over the road. HCRC needs a week of dry days to fix the road the way it should be. The residents are willing to work with HCRC to help and get the issue resolved.

Teri Sparks of Everett Sparks & Sons wanted to hear directly from the board where we are at with the right-of-way issues. Mr. Sanders advised Ms. Sparks that we decided not to pursue any further. Letters were sent to John Deere and Godfrey Brothers that the road commission will not be held responsible for the items in the right-of-way. Ms. Sparks advised the board that if the Spark's feel that they are not being treated as they should, that they would seek legal action against the road commission for failure to uphold the state law. Mr. Sanders will contact Sheriff Parker regarding the issue.

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Minutes Approved

Having reviewed the minutes of the February 23, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-029 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$73,262.32 per payroll Check Register dated 3/9/2017 as authorized by the clerk and the finance support clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#17-030 Mike Parney moved, Bill Watkins seconded, to confirm the payments of bills in the amount of \$143,194.72 and the electronic funds transfer in the amount of \$45.90 for a total amount of \$143,240.62 per Accounts Payable Check Register dated 3/2/2017 as authorized by the manager and the clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,333,952.44
Receipts	\$ 514,510.02
Disbursements:	(\$ 216,502.94)
Ending Cash & Investments Balance	\$ 1,631,959.52
Less: Bonds in Escrow	(\$ 31,050.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,300,909.52

Note: Outstanding Accounts Payable=\$76,366.97

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

TOWNSHIP AGREEMENT APPROVED

The following township agreement was presented for board approval:

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<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Camden	Limestone patching	\$47,500.00	\$33,500.00

#17-031 Mike Parney moved, Bill Watkins seconded, that the township agreement be approved and signed. Carried.

**M&M PAVEMENT MARKING, INC. PAVEMENT MARKING CONTRACT
EXTENDED**

Recommend approval of agreement to extend pavement marking contract with M & M Pavement Marking, Inc., at the same bid price from their 2014 bid as show below.

	<u>Waterborne</u>
No Pass Zone	\$0.0440 Lft.
Skip Line Yellow	\$0.0440 Lft.
Edge Line-White	\$0.0440 Lft.
Railroad Crossings	\$75.00/ Each
School Zones	\$50.00/Each
Stop Bars	\$1,500 Lft.

#17-032 Mike Parney moved, Bill Watkins seconded, to approve and sign a contract extension for one year with M & M Pavement Marking, Inc., for pavement markings. Carried.

**MICHIGAN MINERAL RESOURCES MINERAL WELL BRINE CONTRACT
EXTENDED**

Recommend approval of agreement to extend Mineral Well Brine contract with Michigan Mineral Resources through the 2017 season at a cost of \$0.13 per gallon.

#17-033 Mike Parney moved, Bill Watkins seconded, to approve and a sign a contract extension for one year with Michigan Mineral Resources for Mineral Well Brine. Carried.

MICHIGAN CHLORIDE SALES MINERAL WELL BRINE CONTRACT EXTENDED

Recommend approval of agreement to extend Mineral Well Brine contract with Michigan Chloride Sales through the 2017 season at a cost of \$0.199 with 1% discount if paid within 10 days.

#17-034 Mike Parney moved, Bill Watkins seconded, to approve and a sign a contract extension for one year with Michigan Chloride Sales for Mineral Well Brine. Carried.

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ASPHALT MIXES AWARDED TO ALL BIDDERS

At 10:30 a.m., bids were received and read aloud for asphalt mixes for anticipated purchases for the upcoming summer season. Six bids were submitted and opened. The manager recommended that the board consider awarding the bids to all bidders.

#17-035 Mike Parney moved, Bill Watkins seconded, to award the asphalt mix bid to all bidders. Carried. Copy of bid tabulation attached.

PLASTIC CULVERT DEFERRED

At 10:45 a.m., bids were opened and read aloud for plastic culvert. Five bids were received.

#17-036 Bill Watkins moved, Mike Parney seconded, to defer the award of the bids for tabulation and management review. Carried.

STEEL CULVERT DEFERRED

At 11:00 a.m., bids were received and read aloud for steel culvert. Four bids were received.

#17-037 Bill Watkins moved, Mike Parney seconded, to defer the award of the bids for tabulation and management review. Carried.

FROST LAW PERMIT APPROVED

#17-038 Mike Parney moved, Bill Watkins seconded, to approve and sign the following frost law permit:

2017-31 Wadsworth Mile Transport – milk hauling
Carried.

Correspondence sent to Michigan Employment Relations Commission

Copy of letters dated 3/2/17 and 3/3/17 that was sent to the Michigan Employment Relations Commission by attorney John R. Runyan on behalf of the Hillsdale County Road Commission Employees Association claiming unfair labor practices regarding GPS installation and contemplating installation of video surveillance equipment. The manager informed the board that HCRC'S attorney doesn't formally have a case number. He will file a motion once the case number is received.

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Meeting Adjourned – 11:31 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:31 a.m.

W Walker

Chair

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Marilyn Kilpatrick

Clerk