

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, April 27, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Angela Lawler, Secretary.

Staff absent: Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Fred Fowler, Adams Township Supervisor.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, there was one addition requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment – Fred Fowler, Adams Township Supervisor

At 10:05 a.m., the chairman opened the meeting for public comment. Mr. Fowler addressed the board regarding the lack of communication between the road commission and the township and the lack of representation at their township meetings the last 5 months. Mr. Fowler said that he never received any township agreements in order to prepare his budget for this year. Mr. Sanders told Mr. Fowler that the township agreements were emailed to the clerk. Since the clerk is new, she may have overlooked them and/or they went to junk mail. Mr. Sanders gave copies of the township agreements to Mr. Fowler before he left the meeting. Mr. Sanders also said that we will go back to having the township agreements ready when we meet with the townships in January. Bill Watkins, the commissioner that attends Adams Township meetings apologized to Mr. Fowler for not attending their township meetings.

Mr. Fowler asked if we have a minimum requirement for driveway culverts. Mr. Sanders said our minimum requirement is 12"x 24". Mr. Fowler wonders if we enforce this because he has noticed several driveways in Adams Township that are smaller than our 12" diameter requirement. Mr. Sanders said if we are aware of the situation we will investigate.

Lastly, Mr. Fowler said there has been an issue with a driveway at a new residence on Kim Drive, that he has called several times and he claims the road commission hasn't addressed his concerns. Mr. Sanders will look into this. This concluded Mr. Fowler's business.

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2017

MINUTES

Minutes Approved

Having reviewed the minutes of the April 6, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-056 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$77,898.76 per payroll Check Register dated 4/20/2017 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#17-057 Bob Godfrey moved, Mike Parney seconded, to confirm the payments of bills in the amount of \$137,886.31 and electronic funds transfer in the amount of \$30,204.00 for a total of \$168,090.31 per Accounts Payable Check Register dated 4/11/2017 as authorized by the manager and the finance support clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#17-058 Bills in the amount of \$261,198.50 per Accounts Payable Check Register dated 4/27/17 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,890,972.86
Receipts	\$ 83,064.08
Disbursements:	(\$ 507,187.57)
Ending Cash & Investments Balance	\$ 1,466,849.37
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,148,302.97

Note: Outstanding Accounts Payable=\$41,474.07

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2017

MINUTES

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion on Gravel Road Conditions

Bob Godfrey said he had a call from Wright Township Supervisor, Fred Horwath. Mr. Horwath has received several calls about Seeley Road south of Prattville Road. It is full of potholes and in bad shape. Mr. Godfrey asked if we can gravel patch Seeley Road this spring. Manager, John Sanders said all the gravel roads need gravel added to them. If the MTF's continue to increase each month as they are, he anticipates the road commission will be able to match 500 tons in limestone and 1,000 cyd in gravel to get our gravel roads in better shape. Mr. Godfrey also asked about gravel patch on Rail Street in Pittsford and the manager replied that the work on Rail Street will be completed in June.

RESOLUTION ADOPTED APPROVING FOUR (4) MDOT CONTRACTS FOR FORCE ACCOUNTS ASPHALT WEDGE/CHIP SEAL PROJECTS

#17-059 Bill Watkins moved, Bob Godfrey seconded, to adopt a resolution to approve four contracts with MDOT for asphalt wedging/chip seals on 14 miles of Long Lake, Hillsdale, North Adams and Pittsford Roads at an estimated cost of \$376,000 (80% federal/20% HCRC) and to authorize the chair and the clerk to sign the same. Carried. Copy of resolution attached.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Merry Drive West – paver patch	\$ 22,500.00	\$ 15,750.00
Amboy	Buckeye Road – berm & ditch	\$ 28,500.00	\$ 12,000.00
Cambria	Gravel patch	\$ 9,000.00	\$ 4,500.00
Cambria	Sand Lake Road – paver patch	\$ 22,400.00	\$ 7,840.00
Cambria	Bates Drive – paver patch/fog seal	\$ 6,750.00	\$ 4,725.00
Cambria	Lakeshore Drive – paver patch/fog seal	\$ 15,500.00	\$ 10,850.00
Cambria	Card Road – paver patch	\$ 29,400.00	\$ 20,580.00
Cambria	Cole Road – paver patch	\$ 14,700.00	\$ 5,145.00
Camden	Poats & Wildwood – paver patch	\$122,800.00	\$ 85,960.00
Fayette	Gravel patch	\$ 8,500.00	\$ 4,250.00
Litchfield	Gravel patch	\$ 9,000.00	\$ 4,500.00
Litchfield	Oil Field Brine	\$ 14,430.00	\$ 10,730.00
Litchfield	Cronk Road – berm & ditch	\$ 39,140.00	\$ 23,590.00

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2017

MINUTES

Ransom	Gravel patch	\$ 9,000.00	\$ 4,500.00
Ransom	Burt Road – paver patch	\$ 39,600.00	\$ 20,000.00 **
Wheatland	Mineral Well Brine – MMR	\$ 17,160.00	\$ 12,760.00
Wheatland	Wheatland Road – berm/ditch	\$ 24,400.00	\$ 12,000.00
Wheatland	Gravel patch – 1,000 cyd	\$ 20,000.00	\$ 15,000.00

** Ransom Township has a maximum of \$20,000 for Burt Road paver patch.


#17-060 Bill Watkins moved, Mike Parney seconded, that the township agreements be approved and signed. Carried.

CULVERT CONTRACT APPROVED – CONTECH ENGINEERED SOLUTIONS, LLC


#17-061 Bob Godfrey moved, Mike Parney seconded, to approve and sign the contract with Contech Engineered Solutions, LLC, for furnishing and delivering our 2017 culverts and collars for our stock pile. Carried.

Meeting Adjourned – 11:00 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:00 a.m.



Chair



Secretary

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