

HILLSDALE COUNTY ROAD COMMISSION

May 11, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, May 11, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.

**Agenda Approved**

Having reviewed the agenda for this date, there were two additions requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the April 27, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-062 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of \$70,612.09 per payroll Check Register dated 5/4/2017 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#17-063 Bills in the amount of \$29,385.86 per Accounts Payable Check Register dated 5/11/17 and the electronic funds transfer in the amount of \$31,222.45 for a total amount of \$60,608.31 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,466,849.37
Receipts	\$ 648,138.31
Disbursements:	(\$ 131,220.40)
Ending Cash & Investments Balance	\$ 1,983,767.28

HILLSDALE COUNTY ROAD COMMISSION

May 11, 2017

MINUTES

Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,665,220.88

Note: Outstanding Accounts Payable=\$84,338.01

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**DISCUSSION ON WEST DIANE DRIVE AND EASY STREET**

Bob Godfrey attended the Amboy Township Meeting. A resident at the meeting claims that a 12" tile under the road on West Diane Drive is plugged. Mr. Godfrey was also asked what would need to be done to bring Easy Street up to county specifications? The manager will give the specifications to Mr. Godfrey to take to the next township meeting.

**BID EXTENSION FOR CARBIDE TEETH APPROVED WITH WINTER EQUIPMENT COMPANY**

#17-064 Bob Godfrey moved, Bill Watkins seconded, to approve and sign an agreement with Winter Equipment Company to extend their 2012 pricing for carbide teeth through the 2017 season at a cost of \$6.51 each. Carried

**CULVERT CONTRACT APPROVED – ST. REGIS CULVERT, INC**

#17-065 Mike Parney moved, Bob Godfrey seconded, to approve and sign a contract with St. Regis Culvert, Inc, for furnishing and delivering our 2017 culverts and collars for our stock pile. Carried.

**BID EXTENSION FOR OIL FIELD BRINE APPROVED WITH JLM TANK TRUCK SERVICE**

#17-066 Bob Godfrey moved, Mike Parney seconded, to approve and sign an agreement with JLM Tank Truck Service to extend their oil field brine contract. Carried.

**Review Salt Prices**

The manager reviewed the salt prices with the board from 1989 – 2017. Overall the prices and usage looked good.

HILLSDALE COUNTY ROAD COMMISSION

May 11, 2017

MINUTES

**Cash Revenues & Expenses as of April 30**

	<u>Actual</u>	<u>Budget</u>	
Revenues	\$2,341,158	\$6,950,349	33%
Expenses	\$2,126,544	\$7,213,700	29%
Revenues over (under) expenses	\$ 214,614	\$ (263,351)	

Mr. Sanders noted the highlights of the report for the board. Our audit expense is up because of the new requirements.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Oil Field brine – JLM	\$ 13,650.00	\$ 10,150.00
Scipio	Gravel patch – processed gravel	\$ 8,000.00	\$ 4,000.00
Scipio	Mineral Well Brine – MMR	\$ 10,530.00	\$ 7,830.00
Scipio	Cranberry Lake Road – pp/gravel	\$ 18,750.00	\$ 13,125.00
Woodbridge	Oil Field brine – JLM	\$ 10,140.00	\$ 7,540.00
Woodbridge	Gravel patch – limestone	\$ 26,250.00	\$ 16,500.00
Woodbridge	Steamburg Road – pp/sealcoat	\$ 68,500.00	\$ 47,950.00

#17-067 Mike Parney moved, Bob Godfrey seconded, that the township agreements be approved and signed. Carried.

**Lewis Emery Drive**

Bill Watkins addressed the manager about Lewis Emery Drive. We need to put rip rap or gravel down in the areas that have low shoulders. The manager will go out and look at the areas discussed. Mike Parney suggested for the manager to put together an estimate and he would take it to Hillsdale Township to see if they would participate in the cost.

**DUST CONTROL PERMIT APPROVED**

#17-068 Mike Parney moved, Bob Godfrey seconded, to approve and sign the following dust control permits:

2017-000096 JLM Tank Truck Service  
Carried.


HILLSDALE COUNTY ROAD COMMISSION

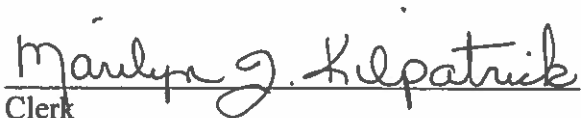
May 11, 2017

MINUTES

**Meeting Adjourned – 11:25 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:25 a.m.

  
Chair

  
Clerk

c:\WordFiles\Minutes\2017 Mins\5.11.17.doc