

HILLSDALE COUNTY ROAD COMMISSION

June 22, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, June 22, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the June 8, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-081 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of \$82,092.05 per payroll Check Register dated 6/15/2017 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#17-082 Bills in the amount of \$145,592.35 per Accounts Payable Check Register dated 6/22/17 were presented for board approval. Bob Godfrey moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,257,620.84
Receipts	\$ 71,589.65
Disbursements:	(\$ 227,684.40)
Ending Cash & Investments Balance	\$ 2,101,526.09

HILLSDALE COUNTY ROAD COMMISSION

June 22, 2017

MINUTES

Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,782,979.69

Note: Outstanding Accounts Payable=\$67,835.44

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Update on Hiring

Bob Godfrey asked the manager where are we with hiring? Mr. Sanders updated the board on the status of the job postings. The ad has been placed in the Hillsdale Daily News and also other various job websites. We are accepting applications for Heavy Truck Driver, Heavy Equipment Operator, Garage Maintenance/Tire Repair and Project Manager/Traffic Safety Director. The applications will be taken until July 10, 2017.

Equipment Upgrades

Bill Watkins discussed putting out bids for a grader and rubber tire roller. The manager advised the board that he has been looking for a used grader, but they are hard to find.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Cambria	Oil field brine - JLM – twice	\$ 6,240.00	\$ 4,640.00
Hillsdale	Mineral Well brine – IvyMMR– once	\$ 2,340.00	\$ 1,740.00

#17-083 Bob Godfrey moved, Mike Parney seconded, that the township agreements be approved and signed. Carried.

CATCH BASIN CLEANING BID AWARDED – GREENSCAPE

At 10:30 a.m., bids were opened and read aloud for the state and county catch basin cleaning. One bid was received.

HILLSDALE COUNTY ROAD COMMISSION

June 22, 2017

MINUTES

#17-084 Mike Parney moved, Bob Godfrey seconded, to award the bid for the state and county catch basin cleaning to Greenscape, at \$125.00 per basin, and to refer the bids to MDOT for confirmation of the approval on the state portion. Carried. Copy of bid tabulation attached.

Ballots Cast for MCRCSIP (Liability Pool) Board of Directors

The board cast their ballot as asterisked and in bold letters for the MCRCSIP Board of Directors:

Two at-large

***Lester Livermore, Mackinac (I)**

John Rogers, Kalkaska

Tim O'Rourke, Roscommon (I)

***Russell Williams, Marquette**

Construction –Maintenance Update

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Gravel patching
- Paver patching
- Dust Control

Mr. Sanders advised the board that we need to come up with a better plan for dust control.

Meeting Adjourned – 10:55 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:55 a.m.



Chair

c:\WordFiles\Minutes\2017 Mins\6.22.17.doc



Clerk