

HILLSDALE COUNTY ROAD COMMISSION

July 6, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, July 6, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Bob Godfrey.

Member absent: Mike Parney.

Staff present: John Sanders, Manager & Angela Lawler, Secretary.

Staff absent: Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.  
Andy Barrand, Hillsdale Daily News.  
Bird Lake Bible School.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Recognition and Award for Winners of HCRC Logo Contest**

Several students of the Bird Lake Bible School, along with their families and the principal attended a recognition ceremony at the road commission board meeting. The ceremony was to recognize Jacob Stewart and Dustin Crawl for their first place finish in our Logo Contest earlier this year. They designed what will soon become the official logo of the road commission. They were required to submit a 500 word essay including the history of the county and road commission and incorporate their reasoning for the design they created for their logo. Commissioners Bill Watkins and Bob Godfrey presented the boys with a first place plaque. The plaque will be displayed at Bird Lake Bible School.

**Minutes Approved**

Having reviewed the minutes of the June 22, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-085 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$85,021.26 per payroll Check Register dated 6/29/2017 as authorized by the manager and the clerk. Motion carried.

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**APPROVAL OF ACCOUNTS PAYABLE**

**#17-086** Bills in the amount of \$174,167.46 and electronic funds transfer in the amount of \$45,229.87 for a total amount of \$219,397.33 per Accounts Payable Check Register dated 7/6/17 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,101,526.09
Receipts	\$ 4,262.68
Disbursements:	(\$ 304,418.59)
Ending Cash & Investments Balance	\$ 1,801,370.59
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,482,823.78

Note: Outstanding Accounts Payable=\$22,872.91

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**M-99 AT US-12 CONCRETE REPAIR BID AWARDED – RIGID PAVEMENT CONSTRUCTION**

At 10:30 a.m., bids were opened and read aloud for constructing a 9 inch concrete pavement repair on the outside northbound right turn lane on M-99. Two bids were received.

**#17-087** Bill Watkins moved, Bob Godfrey seconded, to award the bid for the M-99 concrete repair to Rigid Pavement Construction, Brooklyn, MI, at a total cost of \$24,356.00 and to refer the bids to MDOT for confirmation of the approval on the state highway. Carried. Copy of bid tabulation attached.

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**PAYMENT FOR 2 ONE TON CHASSIS UNITS APPROVED**

#17-088 Bill Watkins moved, Bob Godfrey seconded, to approve the payment of 2 one ton chassis units coming from CR Motor Sales, Hudson, Michigan, for a total amount of \$51,862.00. Carried.

**Dump Boxes for Two (2) One Ton Chassis Units Discussed**

The manager and the board discussed whether to bid the dump boxes with delivery to the road commission for in house assembly or to outsource them for complete assembly. It was the general consensus of all to do the dump boxes in house.

**Meeting Adjourned – 10:40 a.m.**

As there was no further business, the chair declared the meeting adjourned at 10:40 a.m.

  
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Chair

  
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Secretary

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