

HILLSDALE COUNTY ROAD COMMISSION

July 24, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Monday, July 24, 2017, at 9:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.

**Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the July 6, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-089 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$82,169.31 per payroll Check Register dated 7/13/2017 as authorized by the manager and the clerk. Motion carried.

**CONFIRMATION OF SPECIAL ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#17-090 Bob Godfrey moved, Mike Parney seconded, to confirm the payments of bills in the amount of \$51,862.00 per Accounts Payable Check Register dated 7/11/2017 as authorized by the manager and the clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#17-091 Mike Parney moved, Bob Godfrey seconded, to confirm the payments of bills in the amount of \$117,908.30 per Accounts Payable Check Register dated 7/20/2017 as authorized by the manager and the clerk. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments \$1,801,370.18

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Receipts	\$ 644,345.75
Disbursements:	(\$ 251,939.61)
Ending Cash & Investments Balance	\$ 2,193,776.32
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,875,229.92

Note: Outstanding Accounts Payable=\$21,805.17

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**MCRCSIP 33<sup>rd</sup> Annual Membership Meeting**

Bill Watkins and John Sanders attended the MCRCSIP 33<sup>rd</sup> Annual Membership Meeting that was held July 19 – 20 at the Soaring Eagle Resort in Mt. Pleasant. The topic of the workshop was Cyber Security. MCRCSIP has contracted with Thatch Computer Consulting of Okemos. They will provide each of the road commissions with a Technology Security Review. A representative from Thatch Computer Consulting will visit each road commission. A Technology Report will be sent with suggestions on how to fix any security problems identified.

**Township Work from 2016 That We Rolled Over Into 2017**

Discussion followed on 2016 township agreements that were not completed until 2017.

**TOWNSHIP AGREEMENT APPROVED**

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Litchfield	Cronk Road Berm/Ditching	\$49,358.00	\$32,858.00

#17-092 Mike Parney moved, Bob Godfrey seconded, that the township agreement be approved and signed. Carried.

**MERS OFFICER DELEGATE DESIGNATED FOR ANNUAL MEETING**

#17-093 Mike Parney moved, Bob Godfrey seconded, to designate John Sanders or Marilyn Kilpatrick as the officer delegate for the MERS annual meeting, which

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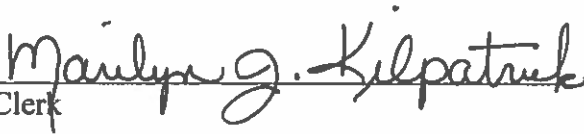
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will be held September 21 – 22, 2017, at the Renaissance Center Detroit Marriott.  
Carried

**Meeting Adjourned – 10:05 a.m.**

As there was no further business, the chair declared the meeting adjourned at 10:05 a.m.

  
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Chair

  
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Clerk

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