

HILLSDALE COUNTY ROAD COMMISSION
September 7, 2017
MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, September 7, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Angela Lawler, Secretary.

Staff absent: Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Andy Barrand, Hillsdale Daily News.

Agenda Approved with additions

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved with the addition.

Minutes Approved

Having reviewed the minutes of the August 24, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-097 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll dated 9/7/17 in the amount of \$79,340.85 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#17-098 Bob Godfrey moved, Bill Watkins seconded, to confirm the payments of bills in the amount of \$34,230.81 per Accounts Payable Check Register dated 8/30/2017 as authorized by the manager and the clerk and approval of special accounts payable dated 9/7/17 in the amount of \$1,543.64. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the secretary as follows:

Beginning Balance-Cash & Investments	\$2,113,515.21
Receipts	\$ 489,164.60

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Disbursements:	(\$ 203,885.29)
Ending Cash & Investments Balance	\$ 2,398,794.52
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,595.15)
Ending Available Fund Balance	\$ 2,079,949.37

Note: Outstanding Accounts Payable=\$141,486.29

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discuss Safety Director Attendance for CRASIF Meeting at Boyne Mountain Resort

Commissioner Watkins suggested it might be a good idea to have our new safety director attend the CRASIF meeting at Boyne Mountain Resort on September 13, 2017. It would be a good opportunity for Mr. Briner to meet the CRASIF staff and get acquainted with everyone. John Sanders said Mr. Briner is filling in for our garage foreman while he is on vacation, but he would see what he could arrange.

ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED

#17-099 Mike Parney moved, Bob Godfrey seconded, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA152 of 2001. Motion carried.

BID AWARDED FOR SHANNON DRIVE CRUSH/SHAPE/PAVE & WEDGING IN SOMERSET TOWNSHIP

At 10:30 a.m., bids were opened and read aloud for the Shannon Drive crush/shape/pave work, along with wedging in Somerset Township.

#17-100 Bob Godfrey moved, Mike Parney seconded, to award the bid for Shannon Drive crush/shape/pave and the wedging in Somerset Township to the low bidder Michigan Paving & Materials, Jackson, Michigan, for a total cost of \$232,588.50. Motion carried.

Discussion on Township Brining & Contractor's for 2018

The board and manager discussed the issues we've had this summer trying to get the gravel roads brined in several townships. One of our suppliers has been behind this year and because of that we've had a lot of complaints and several times we had to go back and regrade the roads. We

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need to come up with a solution for this problem. The road commission needs to take back the brining program and create a plan that is affordable for all the townships. The gravel roads need to be graded and all roads brined by the first of June. The manager will put together some numbers for brining and present same at the board meeting on September 28. It was the general consensus of all to present a plan to the townships this fall, so the townships can discuss and be ready to make a decision when the board meets with the townships in January.

Meeting Adjourned – 11:20 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:20 a.m.



Chair



Secretary

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