

HILLSDALE COUNTY ROAD COMMISSION
September 28, 2017
MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, September 28, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.

Agenda Approved

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chairman opened the meeting to limited public comment. Commissioner Games addressed the board to discuss this past year's brining program.

Minutes Approved

Having reviewed the minutes of the September 7, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-101 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$80,901.95 per payroll Check Register dated 9/21/17 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#17-102 Bob Godfrey moved, Bill Watkins seconded, to confirm the payments of bills in the amount of \$298,453.82 and the electronic funds transfer in the amount of \$31,238.59 for a total amount of \$329,692.41 per Accounts Payable Check Register dated 9/14/17 as authorized by the office manager and the finance support clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#17-103 Bills in the amount of \$225,643.49 per Accounts Payable Check Register dated 9/28/17 and the electronic funds transfer in the amount of \$104,365.00 for a total amount of \$330,008.49 were presented for board approval. Bob Godfrey moved,

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Bill Watkins seconded, that these bills be allowed and orders drawn for the same.
Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,398,794.52
Receipts	\$1,034,140.65
Disbursements:	(\$ 740,602.85)
Ending Cash & Investments Balance	\$2,692,332.32
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,595.15)
Ending Available Fund Balance	\$ 2,373,487.17

Note: Outstanding Accounts Payable=\$67,287.61

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

West Diane Drive Water Issue

Bob Godfrey met with the adjacent property owners to propose a solution to the water issue on West Diane Drive. Discussion followed on alternatives to the problem if the property owners will not agree with what the road commission has proposed.

Brush Trimming

Bill Watkins addressed the board and manager about brush trimming. We are trimming less now that we did 15 years ago. Options were discussed on trimming. The manager advised the board that he is looking into different brush equipment.

MOTOR GRADER

The manager has reviewed motor graders on the MIDEAL Program. The dealer will accept the trade-in of used equipment.

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- #17-104 Bob Godfrey moved, Mike Parney seconded, that the manager proceed to negotiate to purchase a new motor grader from the MIDEAL Program.
Carried

2018 BRINING PROGRAM

The board and manager reviewed options for the 2018 Brining Program. Discussion followed to create a plan that would be affordable for all of the townships.


- #17-105 Mike Parney moved, Bill Watkins seconded, for the manager to take bids for the 2018 Brining Program. The road commission will administer the brining program, possibly with the townships contributing 40% and the road commission contributing 60% towards the cost of the application. Carried.

CAPITAL OUTLAY PURCHASES INCREASE APPROVED


- #17-106 Bill Watkins moved, Bob Godfrey seconded, to increase the amount of capital outlay purchases from \$200.00 to \$1,200.00. Carried.

Adjourned – 11:48 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:48 a.m.



Chair



Clerk

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