

HILLSDALE COUNTY ROAD COMMISSION

January 18, 2018

MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, January 18, 2018, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.  
Andy Barrand, Hillsdale Daily News.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Minutes Approved**

Having reviewed the minutes of the January 4, 2018 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**Limited Public Comment**

At 10:05 a.m., the chairman opened the meeting to limited public comment. Commissioner Games addressed the board on House Bills 5096 – 5098. Discussion followed regarding adopting a resolution to oppose the house bills. The Road Commission Board feels that the County Board of Commissioners should take a stand regarding the issue. Commissioner Games will address the house bills at the next county board meeting.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#18-005 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the administrative bonus payroll in the amount of \$5,700.23, the regular payroll in the amount of \$81,953.82 and the signing bonus payroll in the amount of \$30,990.53 per Payroll Check Registers dated 1/11/2018 and 1/18/2018 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#18-006 Bills in the amount of \$98,140.80 per Accounts Payable Check Register dated 1/18/18 and the electronic funds transfer in the amount of \$38,099.01 for a total amount of \$136,239.81 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION  
January 18, 2018  
MINUTES

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,599,815.58
Receipts	\$ 64,655.01
Disbursements:	(\$ 254,884.39)
Ending Cash & Investments Balance	\$ 2,409,586.20
Less: Bonds in Escrow	(\$ 14,250.00)
Less: Reserved CD SMBT	(\$ 301,392.98)
Ending Available Fund Balance	\$ 2,093,943.22

Note: Outstanding Accounts Payable=\$53,183.57

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**PAST DUE BILLS FROM 2016 GREENFIELD SCHOOLS AND PITTSFORD AREA SCHOOLS**

The manager discussed the past due bills from Greenfield Schools for \$24.39 and Pittsford Area Schools for \$729.06. The manager has attempted to contact both parties for payment.

#18-007 Mike Parney moved, Bob Godfrey seconded, to authorize the manager to write off both invoices. Motion carried.

**2018 WAGE INCREASE FOR MANAGER AND CLERK**

#18-008 Mike Parney moved, Bob Godfrey seconded, to approve a two percent wage adjustment, for the manager and clerk, to match the raise given to non-association and association employees. Carried

**Email received from Mark Naida Hillsdale Collegian Editor**

Bob Godfrey received an email from Mark Naida, Hillsdale Collegian Editor regarding an interview with employees. He is also requesting to ride in one of the trucks. Discussion followed and it was decided to invite him to attend a road commission meeting. The manger will respond to Mr. Naida's email.

HILLSDALE COUNTY ROAD COMMISSION

January 18, 2018

MINUTES

**REQUEST FROM ANDY BARRAND HILLSDALE DAILY NEWS TO RIDE ALONG IN A ROAD COMMISSION TRUCK**

#18-009 Bob Godfrey moved, Mike Parney seconded, to allow Andy Barrand from the Hillsdale Daily News to ride with an employee on a slow day. Carried.

**RESOLUTION ADOPTED APPROVING MDOT CONTRACT FOR ADRIAN STREET, N. HILLSDALE ROAD, HOMER ROAD AND JERMAINE/JONESVILLE STREET PROJECTS**

#18-010 Bob Godfrey moved, Mike Parney seconded, to adopt a resolution to approve the contract with MDOT for hot mix asphalt cold milling and resurfacing work along Jonesville Road from the west village limits of Jonesville easterly to Highway US-12, along Adrian Street from Maumee Street easterly to the east village limits of Jonesville, along Homer Road from Ball Road northerly for approximately 2,500 feet, and along Hillsdale Road from Mauck Road northerly to North Drive, including aggregate shoulder work; and all together with necessary related work, and to authorize the chair and the clerk to sign the same. Carried. Copy of resolution attached.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen	Road Stabilization	\$19,110.00	\$ 7,644.00
Allen	Limestone Patching	\$33,000.00	\$23,250.00
Allen	Watkins Road Berm/Ditch	\$48,400.00	\$18,400.00

#18-011 Mike Parney moved, Bob Godfrey seconded, that the township agreements be approved and signed. Carried.

**BOARD MEETING RESCHEDULED FROM FEBRUARY 1<sup>ST</sup> TO JANUARY 31<sup>ST</sup>**

#18-012 Due to scheduled absences for the February 1<sup>st</sup> board meeting, Bill Watkins moved, Bob Godfrey seconded, to reschedule the February 1<sup>st</sup> board meeting to January 31<sup>st</sup>. Carried

HILLSDALE COUNTY ROAD COMMISSION

January 18, 2018

MINUTES

**BOARD MEETING CANCELLED (2/15/2018) WITH STAFF AUTHORIZED TO PREPARE BILLS FOR PAYMENT**

#18-013 Due to other meeting conflicts and scheduled absences for the February 15<sup>th</sup> board meeting, Mike Parney moved, Bob Godfrey seconded, to cancel the February 15, 2018, board meeting and to authorize the staff to prepare and pay bills with confirmation by the board at their March 1, 2018, board meeting. Carried.

**TOWNSHIP MEETINGS TO BEGIN AT 1:00 P.M. AND END AT 7:00 P.M.**

#18-014 Mike Parney moved, Bob Godfrey seconded, to hold township meetings for next year from 1:00 P.M. and have last meeting start at 7:00 P.M. Carried

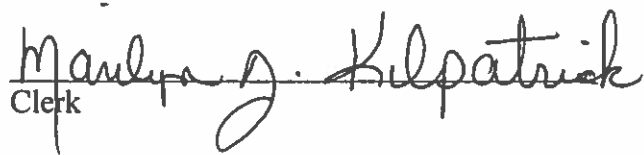
**ABSTAIN FROM CASTING BALLOT FOR COUNTY ROAD ASSOCIATION BOARD OF DIRECTORS**

#18-015 Bill Watkins moved, Bob Godfrey seconded, to abstain from casting a ballot for County Road Association Board of Directors. Carried.

**Meeting Adjourned – 11:22 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:22 a.m.

  
Chair

  
Clerk

c:\WordFiles\minutes 1.18.18