

HILLSDALE COUNTY ROAD COMMISSION
November 9, 2017
MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, November 9, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey, Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Andy Barrand, Hillsdale Daily News.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chairman opened the meeting to limited public comment. Commissioner Games addressed the board regarding a resident that has requested hidden driveway signs. Mr. Sanders advised her that the signs have been ordered.

Minutes Approved

Having reviewed the minutes of the October 26, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-116 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$81,615.60 per payroll Check Register dated 11/02/17 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#17-117 Bills in the amount of \$188,672.91 per Accounts Payable Check Register dated 11/09/17 and the electronic funds transfer in the amount of \$35,084.24 for a total amount of \$223,757.15 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,298,017.69
Receipts	\$ 557,162.02
Disbursements:	(\$ 305,372.75)
Ending Cash & Investments Balance	\$2,549,806.96
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 301,392.98)
Ending Available Fund Balance	\$ 2,230,163.98

Note: Outstanding Accounts Payable=\$66,812.02

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

29A SEALCOAT STONE CONTRACT APPROVED – STONECO OF MICHIGAN

#17-118 Mike Parney moved, Bill Watkins seconded, to approve and sign a contract with Stoneco of Michigan for our 2018 season's requirement of 29A sealcoat stone delivered to Stephens, Watkins and Osseo Pits. Copy attached of bids opened on 10/26/17. Carried.

Update on the Purchase of Motor Grader

Mr. Sanders discussed with the board the comparisons of the John Deere and the Caterpillar Graders. Caterpillar brought back the buyback program and AIS doesn't offer one. The manager is still comparing the two and will make a decision by the December 7th meeting.

STANDARIZED STATEWIDE TRANSPORTATION PERMITS APPROVED

Bill Watkins informed the board of the items discussed at the Southeast Council Meeting held in Branch County on November 6th. Rental equipment between road agencies, Wetland Mitigation Program and Standardized Statewide Transportation Permits were among the items discussed. CRA approved the permits and requested that the Southeast Council move forward with the Standardized Transportation Permits.

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- #17-119 Bill Watkins moved, Mike Parney seconded, to move ahead and use the Standardized Statewide Transportation Permits. Carried.

West Diane Drive Project

Discussion followed on the progress of the West Diane Drive Project. Mr. Sanders advised the board that the water is being pumped now. Bob Godfrey discussed tree removal with one of the property owners.

REVIEW AND AWARDS BIDS FOR TWO USED PICKUPS AND TWO ONE TON USED TRUCKS

On 11/1/17 sealed bids were opened by the manager and secretary for the sale of one used 1996 Ford Ranger, one used 2007 Ford Pickup, and two used 1999 Chevy One Tons Trucks. The bids were reviewed and awarded as follows:

- #17-120 Mike Parney moved, Bob Godfrey seconded, to authorize the sale of one used 1996 Ford Ranger Truck #8309 for \$2,258.01, one used 2007 Ford Pickup #8320 for \$2,202.00 and two 1999 Chevy One Ton Trucks #8073 and #8074 for \$1,400.00 each, to the highest bidders. Carried. Copy of bid tabulation attached.

HCRC'S N. HILLSDALE AND HOMER ROADS AND JONESVILLE/JERMAINE & ADRIAN STREETS IN THE CITY OF JONESVILLE TITLE SHEETS APPROVED

- #17-121 Mike Parney moved, Bob Godfrey seconded, to approve and sign the title sheet for HCRC'S N. Hillsdale and Homer Roads and Jonesville/Jermaine & Adrian Streets in the City of Jonesville. Carried.

AUTHORIZATION FOR PURCHASE OF HOLIDAY HAMS FOR LOWEST PRICE QUOTE FOR ELIGIBLE EMPLOYEES & RETIREES ATTENDING EMPLOYEE CHRISTMAS LUNCHEON ON DECEMBER 14, 2017

- #17-122 Bob Godfrey moved, Bill Watkins seconded, to authorize the purchase of holiday hams for the lowest price quoted for all employees and for the retirees who attend the employee Christmas Luncheon on December 14, 2017. Carried.

AUTHORIZATION TO PAY FOR ALL OF CHRISTMAS LUNCHEON ON DECEMBER 14, 2017 FROM 2016 HEALTH INSURANCE REBATE

- #17-123 Bob Godfrey moved, Bill Watkins seconded, to pay for all of Christmas luncheon on December 14, 2017 from the 2016 health insurance rebate. Carried.

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Review proposed schedule of annual meetings

The manager reviewed the proposed schedule of annual meetings with the township's in January, on Tuesday and Thursday afternoons or evenings beginning January 9th. Four sessions were proposed and after further discussion it was decided to schedule three sessions instead of four.

Adjourned – 11:23 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:23 a.m.

W L Watkins
Chair

Marilyn J. Kelpatrik
Clerk

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