

HILLSDALE COUNTY ROAD COMMISSION

November 21, 2017

MINUTES

Meeting was called to order by Chair Bill Watkins on Tuesday, November 21, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey, Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.
Andy Barrand, Hillsdale Daily News.
Brad Harkness, Michigan Chloride Sales.
Al Gorlewski, S&M Liquid Tire.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the November 9, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#17-123 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$81,370.44 per payroll Check Register dated 11/16/17 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#17-124 Bills in the amount of \$162,247.10 per Accounts Payable Check Register dated 11/21/17 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,549,806.96
Receipts	\$ 186,812.72
Disbursements:	(\$ 243,617.54)

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Ending Cash & Investments Balance	\$2,493,002.14
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 301,392.98)
Ending Available Fund Balance	\$ 2,173,359.16

Note: Outstanding Accounts Payable=\$172,585.79

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

AUTHORIZATION TO PURCHASE TWO MOTOR GRADERS FROM AIS CONSTRUCTION EQUIPMENT COMPANY

The manager and grader operators visited the John Deere Plant. All four of the operators got to run the grader. Mr. Sanders is still checking on the best option for our graders, either to trade in or to place them on the auction site.

#17-125 Bob Godfrey moved, Bill Watkins seconded, to authorize the manager to purchase two John Deere Motor Graders from AIS Construction Equipment Company, with the option of trading in or placing them on the auction site. Carried.

West Diane Drive Project

Mr. Sanders advised the board that a new tube and catch basin has been put in. We will need to go back in the spring and seed.

Construction Project Update

The manager updated the board on the status of the HCRC's construction projects.

One Ton Trucks

Mr. Sanders reported that the boxes are in for the one ton trucks and the mechanics have started putting them together.

Road Maintenance by Pond Four at Lewis Emery Park

Bill Watkins advised the manager that the road is washed back by pond 4. He asked if we could bring some rip-rap in. He would find a place to have it dumped, so that the loader would have easy access to move it.

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2018 ROAD BOARD MEETING SCHEDULE APPROVED

#17-126 Bob Godfrey moved, Mike Parney seconded, to approve the 2018 regular board meeting schedule as presented: every other Thursday at 10:00 a.m., unless noted otherwise. Carried. Copy attached.

Mineral Well and Oil Field Brine Bid Tabled

At 10:30 a.m., bids were received and read aloud for Mineral Well and Oil Field Brine. Four bids were received.

#17-127 Mike Parney moved, Bob Godfrey seconded, to table the award of the bids for management review until the December 7th meeting. Carried.

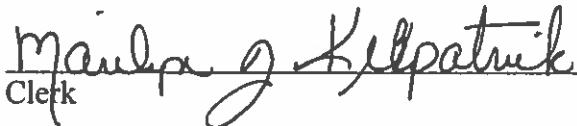
AUTHORIZATION FOR SPECIAL ACCOUNTS PAYABLE ON NOVEMBER 30TH

#17-128 Mike Parney moved, Bob Godfrey seconded, to pre-authorize the staff to prepare and issue payment as needed for any bills that must be paid before the next board meeting on December 7th. Carried.

Adjourned – 11:10 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.


Chair


Clerk

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