

HILLSDALE COUNTY ROAD COMMISSION

September 26, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, September 26, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Mike Parney, Gary Leininger, and Mark Kline.

Members Absent: Kathy Schmitt

Staff Present: Robert Griffis, Manager.  
Kathryn Kirkpatrick, Clerk.  
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.  
Kelly Rollins.

**Pledge of Allegiance**

**Approval of Agenda**

Having reviewed the agenda for September 26, 2024, regular meeting, there were two additions. The chair declared the agenda to stand approved as presented with two additions.

**Approval of Minutes**

#24-120 Mark Kline moved, Gary Leininger seconded, to approve the minutes for September 12, 2024, for the regular meeting.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#24-121 Mark Kline moved, Gary Leininger seconded, to approve the following:

Bills in the amount of \$342,415.49 and electronic funds transfer in the amount of \$97,730.46 for a total of \$440,145.95 per Regular Accounts Payable Register dated September 19, 2024, as authorized by the manager and clerk.

Motion Carried.

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**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#24-122 Mike Parney moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$139,924.64 per Payroll Check Register dated 09/26/2024, as authorized by the manager and clerk.

Motion Carried.

**TREASURER'S REPORT PRESENTED**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,315,769.39
Receipts	\$ 289,536.20
Disbursements	(\$ 580,070.59)
Ending Cash & Investments Balance	\$ 2,025,235.00
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 656,873.00)
Ending Available Fund Balance	\$ 1,358,112.00

Note: Outstanding Accounts Payable = \$225,566.17

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**LIMITED PUBLIC COMMENT**

At 10:07 A. M., the chair opened the meeting to limited public comment.

Kelly Rollins addressed the board regarding the speed limit on Bankers Road.

Doug Ingles addressed the board regarding the condition of Bunn Road.

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### **Manager's Comment**

Bunn Road has been re-fogged at a higher rate.

Special pavement markings are currently in progress.

The Territorial Road culvert east of Bird Lake Road has been revised. Once the permit is in, progress can move forward.

Wolverine Engineers & Surveyors were approved to perform additional survey needed for the Elm Road Bridge hydraulic study. Once additional survey is completed information will be transferred to the consultant for a more detailed hydraulic study.

The 2024 Safety Project is ongoing.

Rural Task Force Meeting will be held 10/1/2024 at 1:00pm at the HCRC.

Annual Traffic Summit with MDOT will be at Hillsdale City Hall on 10/29/2024 at 10:00am.

The Hog Creek Bridge project is going well.

Finishing the gravel haul on Sterling Road.

Seal coating on this year's jobs is complete.

Fog seal is done except for the 2023 redos.

The cross tube on State Road has been covered with hot mix for this year.

Hot mix has been added to the monument on Jerome Road.

Currently working on updating the permit fees.

Currently working on the 2025 proposed budget.

Currently working on the 2024 amended budget.

Currently working on updating the cost share policy.

Township meetings will take place at the beginning of January.

Sign truck boom is no longer operational.

Looking to purchase a hydroseeder.

### **Old Business**

Board discussed pavement markings.

Board discussed the guard rail at the Territorial Road Bridges.

Board discussed Beck Road being a state highway.

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**2024 LITCHFIELD TOWNSHIP CONTRACT**

#24-123 Mike Parney moved, Gary Leininger seconded, to approve the amendments to the following township agreement as presented.

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twps. Share</u>
Litchfield	Sterling Rd – Cronk Rd & Rainey Rd Berm, Ditch, Tree Removal, Culvert, Driveway, Gravel	\$90,900.00	\$50,000.00*
	Sterling Rd – Ash Rd & M-49 Berm, Ditch, Tree Removal, Culvert, Driveway, Gravel	\$76,504.77	\$32,000.00*
	Sterling Rd – Cronk Rd & Ash Rd Berm, Ditch, Tree Removal, Culvert, Driveway, Gravel	\$90,900.00	\$50,000.00*

\*After Adjustment

Motion Carried.

**AUTHORIZATION TO PURCHASE USED SIGN TRUCK**

#24-124 Mark Kline moved, Mike Parney motioned, to authorize the purchase of a used 2019 Ford F550 Sign Truck from Custom Truck One Source, not to exceed \$60,000.

Motion Carried.

**New Business**

**APPROVAL OF 2024-2025 SALT PRICES**

#24-125 Mark Kline moved, Gary Leininger seconded, to approve the salt pricing from MI DEAL for 2024-2025 winter season in the amount of 63.85 per ton.

Motion Carried.

**2025 Township Contracts**

Township meetings will take place the first full week of January.

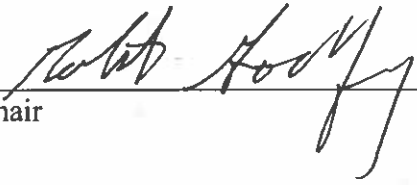
**LIMITED PUBLIC COMMENT**

No Comment.

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**Meeting Adjourned 11:15 A.M.**

As there was no further business, the chair declared the meeting adjourned at 11:15 A.M.

  
Chair

  
Clerk